



*Mayor and Town Council
Town of Friendsville
Founded 1765*

945 Community Drive,
Friendsville MD 21531
Ph: 301-746-5919
town@friendsvillemd.gov
www.friendsville.org

Friendsville Mayor & Town Council Minutes
August 3, 2026

Attendance:

Spencer R. Schlosnagle, Mayor

Wanda Guard, Administrative Assistant, Clerk-Treasurer

Council Members: Pamela Humberson, President, Michael Artice, Chad Bittinger, James Hook, Edward Kelley, & Robert Sines Note: Council Member Chad Bittinger left the meeting at 7:00 p.m.

Call to Order: The August 3, 2026, the general meeting of the Mayor and Town Council was to order at 6:00 p.m. by President, Pamela Humberson.

Citizens/Guests: Jennifer Cook, Frank Cook, Matt Fithian, Andrew Yurko, Ami Jaramillo, Lynn Aycock, Saylor Wampler, Jamie Spano, Jordon Grove, Cameron Friend, and Jen Uphold.

Openings: All attending the meeting recited the Lord's Prayer and the Pledge of Allegiance to the Flag of the United States of America.

Approval of the Agenda – August 3, 2026

Motion #1: (Council member Artice/Council member Sines) Motion to approve accepting August 3, 2026, agenda. 6 in favor/0 opposed/0 abstention. Motion carries.

Approval of the General Meeting Minutes – July 20, 2026

Motion #2: (Council member Kelley/Council member Artice) Approval of accepting the general meeting minutes for July 20, 2026, with no corrections.

6 in favor/0 opposed/0 abstention. Motion carries.

To The Floor

Friendsville Outpost – Saylor Wampler

Saylor provided a general overview of the proposed outdoor sports store, which will cater to a variety of local recreational activities, including biking, kayaking, hiking, fishing, and more. In addition to outdoor equipment (purchase/rental) and services, the store plans to offer snacks, light charcuterie cheese boards, light sandwiches, beer, and wine. A grand opening is tentatively scheduled for either August 22 or August 29, with regular business hours from Tuesday through Sunday, from 9:00 a.m. to 6:00 p.m.

The owners are currently working with Garrett County Government to obtain an on-site/off-premises alcohol license. Their intent is to offer beer and wine only in a limited capacity, primarily for customers who are having their bicycles serviced or who wish to relax and enjoy the outdoor seating area after participating in local recreational activities. Saylor has also completed the required TIPS (Training for Intervention Procedures) certification.

Tri-State Truck Show – Cameron Friend

During the meeting, Cameron Friend, and Jordan Grove, provided details about the upcoming Tri-State Truck Show, scheduled for Saturday, September 5, 2026, at the Friendsville Community Park. They will be serving food from the lower concession stand and using pavilion #5 for silent auction.

The event promises to be an exciting community gathering, and all are encouraged to attend. Tri-State Truck Show funds for 2026 will be donated to Cindy's Fund.

Motion #3: (Council member Bittinger/Council member Kelley) Approval was granted to waive the Community Park rental fee and authorize use of the park for the Tri-State Truck Show on September 5, 2026. 6 in favor/0 opposed/0 abstention. Motion carries.

Jamie Spano, Garrett County Health Department Outreach Worker

Jamie shared the monthly outreach message, "Stay Nicotine-Free!" Nicotine is a highly addictive substance. Nicotine rewires the reward system in a developing brain, so your brain is more easily addicted. Most vapes and pouches contain nicotine.

Jennifer Cook, 920 Second Avenue

There are several trees located along Second Avenue and Oak Street that are in declining condition. A request was made for the Town to assist with their removal. Jennifer stated that the Maryland Department of Natural Resources (DNR) previously evaluated the trees prior to the COVID-19 pandemic and recommended that they be removed. Tree Committee Chair, Michael Artice, will review the current situation and contact the DNR to begin the process of having the trees removed.

Unfinished Business

Friendsville Outdoor Adventure Facilities Team

Matt Fithian shared the PowerPoint presentation with the Town of Friendsville and gave hard copies of the documents that were presented at the past meeting for future reference by the Mayor & Town Council members to Wanda.

Replacement Town Road Signs

Mayor Schlosnagle shared that we received the slow sign and Theresa Miller is working on the other 21 road signs for the Town of Friendsville. We expected to be available later this week.

FY2025 Community Park & Playground Grant – Restroom/Utility/Storage Facility

The current grant balance is \$1,584.50. Mayor Schlosnagle requested suggestions for additional improvements to the building. Proposed projects included extending the sidewalk approximately 45 feet from the parking lot to the building and installing rain gutters and downspouts. Mayor Schlosnagle will determine whether either of these projects can be completed using the remaining grant funds.

FY2026 DHCD Community Legacy Grant – Open Air Market

The Town received the grant agreement on July 24, 2026, allowing the project to move forward. The awarded grant amount is \$60,000. The next steps include advertising the project, holding a public hearing, and soliciting bids from qualified contractors. It was decided to hold the public hearing on Monday, September 14, 2026, at 5:30 p.m. in the council chambers prior to September's Mayor & Town Council meeting.

FY2027 POS Application – Friendsville Community Park Stage Placemaking

The proposal that was requested from Jose Benitez of AB Enhancement, LLC, for the design and construction of this structure has not been received to date.

FY2028 Waterway Improvement Fund Grant Application – Steps to Yough River

Council member Bittinger shared that the grant committee met on July 22, 2026. Wanda followed up with Jillian Seagraves regarding the grant application and provided us with the FY2027 25K WIF application, which was completed and forwarded to the committee for review and feedback.

FY2028 Community Parks & Playground Grant – Friendsville River Recreation Gateway

Council member Bittinger shared that the grant committee met on July 29, 2026, and project responsibilities were assigned. A follow-up meeting is scheduled for August 4, 2026. The funding will be for multiple projects including pavilions, dog park, accessibility trail and wayfinding signage. The application deadline is August 19, 2026.

FY2028 DHCD SRP Grant Application – Façade Improvement

Mayor Schlosnagle and Wanda will be meeting with Robin Bernard on Monday, August 31, 2026, to review the process for the application and requirements. Mayor Schlosnagle shared that this grant would be helping business within the town.

New Business

Heritage Area Mini Grants

Mayor Schlosnagle shared that the FY2027 grants are now available, August 1 – August 31, 2026, and grant guidelines, application and budget spreadsheet can be found at the <https://www.garrettheritage.com/mini-grants>

Siera Wigfield/Survey & Outreach for Garrett County's Five-Year Parks and Recreation Plan – September 23, 2026, 5:30 p.m. – 7:00 p.m. Friendsville Community Park

Mayor Schlosnagle and Wanda met with Siera on Thursday, July 30, to review the Town of Friendsville Recreation Survey and discuss community outreach efforts. Wanda will post the survey on the Town's website and include it in the August newsletter. Paper copies of the survey will also be available at Town Hall.

Clerk's Report

Motion #4: (Council member Artice/Council member Hook) Approval to accept the clerk's report, payables, receivables, and salary summary for the month of July.

6 in favor/0 opposed/0 abstention. Motion carries

Mayor's Report (Appendix A)

- Acknowledged and thank the council members who attended the 250th Birthday Celebration
- Garrett County Roads Department & MD State Highway will be mowing this week in the Town.
- Brandon & Josh attended the Defensive Driving Class offered by Chesapeake Insurance.
- Brandon & Clint assisted the Veteran's Memorial volunteers with cleaning out the storage container and area around the monument. Some items will be stored in the maintenance building for the group for future use.
- Coordinating with Bonnie & Georgie regarding Friendsville Days and the use of the park. Confirmed with Council Bittinger that the judges for the parade can use his porch again this year.

Motion #5: (Council member Sines/Council member Artice) Approval of prohibiting rental groups at the Community Park from using the maintenance building due to liability concerns.

5 in favor/0 opposed/0 abstention. Motion carries

Committee's Reports

- **Buildings:** Nothing
- **Safety:** Nothing
- **Streets & Sidewalks:** Nothing
- **Community Park:** Mayor Schlosnagle contacted the contractor to confirm when the

welding work on the playground would begin. The work is anticipated to start around August 19. Council Member Kelley recommended installing a temporary snow fence around the work area to prevent children from climbing onto the playground during construction.

- **Trees & Shrub:** Nothing
- **Economic Development:** Nothing
- **Recreational Parking Lot:** Nothing

Concerns of Council Members

- Council member Kelley inquired about whether the light at the EV charging station should be checked.

Important Date(s)

- AL/GAR MML Chapter Meeting/Dinner August 12, 2026; Hosted by Town of Accident, 5:30 p.m. Social Hour, 6:00 pm Meal, 6:45 pm Business Meeting
- Friendsville Days – August 14-16, 2026
- Mayor & Town Council Meeting – August 17, 2026, 6:00 p.m.
- Ruth Enlow Library – Friendsville Branch Grand Opening August 20, 2026, 12:00 p.m.
- Makers Market – September 19, 2026, 10:00 a.m. – 3:00 p.m.

Adjournment

Motion #5 (Council member Artice/Council member Hook): Approval of adjourning the meeting.
5 in favor/0 opposed/0 abstention. Motion carries.

The meeting adjourned for 7:10 p.m.

Respectfully Submitted,



Wanda M. Guard,
Administrative Assistant, Clerk-Treasurer

Approved 8/17/2026 

Mayor's Report

July 21, 2026, through August 3, 2026

- Wednesday, July 22, 2026 I participated in zoom meeting with the Recreational Committee members to discuss the Waterway Grant being proposed along the Yough between the two I – 68 bridges. Wanda Guard, Administrative Assistant was part of the meeting.
- On Saturday, July 25, 2026 I along with Council President Pam Humberson and Councilmembers Ed Kelley and Robert Sines attended the 50th Anniversary of the designation of the Youghiogheny River as Maryland's only wild river. It was held here in our Community Park.
- Monday, July 27, 2026 I met with Tim Epner, of Hello Nation who does videos and is a photographer for the Maryland Municipal League. He was recording municipalities from across the state and wanted to start with Friendsville to see what small town living is all about. I took him and his two colleagues on a tour of Community Park around town and toured the new library. We ended up at the Recreational Parking Lot and they were able to see the Veteran's Memorial.
- On Monday, July 27, 2026 I attended the Garrett County Heritage Advisory Board Meeting at the Chamber of Commerce. I represent the eight municipalities in Garrett County.
- On Monday, July 27, 2026 Siera Wigfield from Garrett County met with me and Wanda Guard, Administrative Assistant here at the Town Council Chambers, to discuss a survey for the town's five-year plan for recreational activities for our town.
- Wednesday, July 29, 2026 I participated in a zoom meeting with the Recreational Committee along with Wanda Guard, Administrative Assistant.