



*Mayor and Town Council
Town of Friendsville
Founded 1765*

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Friendsville Mayor & Town Council Minutes
July 6, 2026

Attendance:

Spencer R. Schlosnagle, Mayor

Wanda Guard, Administrative Assistant, Clerk-Treasurer

Council Members: Pamela Humberson, President, Chad Bittinger, Edward Kelley, & Robert Sines.

Council Members Absent: Michael Artice & James Hook

Call to Order: The July 6, 2026, the general meeting of the Mayor and Town Council was to order at 6:01 p.m. by President, Pamela Humberson.

Citizens/Guests: Senator Mike McKay, Thomas Vose, Ruth Enlow Library Director, Marianne Schmidt, Melissa Custer, Friendsville Library Branch Manager and Jennifer Uphold.

Openings: All attending the meeting recited the Lord's Prayer and the Pledge of Allegiance to the Flag of the United States of America.

Approval of the Agenda – July 6, 2026

Motion #1: (Council member Kelley/Council member Bittinger) Motion to approve accepting July 6, 2026, agenda. 4 in favor/0 opposed/0 abstention. Motion carries.

Approval of the General Meeting Minutes – June 29, 2026

Motion #2: (Council member Sines/Council member Bittinger) Approval of accepting the general meeting minutes for June 29, 2026, with no corrections.

4 in favor/0 opposed/0 abstention. Motion carries.

To The Floor

Garrett County Outreach Community Planning Group – Marianne Schmidt

Marianne informed the group of plans to host Teen Night on July 24, 2026, from 4:00 p.m. to 8:00 p.m., with setup beginning at approximately 2:00 p.m. She explained that the event's goal is to encourage teens to become more involved in the community while increasing their awareness of local needs and opportunities to serve. They will have a bounce house at the event and will be able to provide us with proof of insurance. The organizers are requesting the use of Pavilions #1 and #2 and ask that the \$170.00 pavilion rental fee be waived in support of this community-focused event.

Motion #3: (Council member Bittinger/Council member Sines) Approval of Garrett County Outreach Community Planning Group use pavilion #1 and #2 and waived the fee.

4 in favor/0 opposed/0 abstention. Motion carries.

Melissa Custer, Friendsville Ruth Enlow Library

The summer reading program, **Unearth A Story**, is underway, started this past Thursday.

- Thursday, July 9, 2026, 3:00 p.m. – 4:00 p.m. T-Rex Tea Party!
- Thursday, July 16, 2026, 3:00 p.m. – 4:00 p.m. Cave Painting & Stone Stories!

- Thursdays, July 23, 2026, 3:00 p.m. – 4:00 p.m. Rock Hounds: Geodes, Gems, Fossils & Cookies?!
- Saturday, July 25, 2026, 9:00 a.m. – 10:00 a.m. Nature Lovers Book Club
- Saturday, July 25, 2026, 11:00 a.m. – 12:30 p.m. Steeped in History: Tea Bag Art!
- Thursday, July 30, 2026, 3:00 p.m. – 4:00 p.m. Prehistoric Gardens: A Dinosaur Terrarium Experience

Thomas Vose, Library Director, reported that the library project is 93% complete. The grand opening is scheduled for August 20, 2026, at 12:00 p.m. Everyone is invited to attend, and formal invitations will be mailed to the Mayor and Council members. Working with the Friendsville PTO with the event.

Senator, Michael W. McKay

Senator Mike McKay shared that he is visiting each of the municipalities in his district to say hello and receive a recap of the Maryland Municipal League (MML) Conference. The mayor reported that he, Wanda, and Council Member Kelley attended the conference. He also shared that Nathan Brown is the legislative chair, Allison Layton, is co-chair of engagement & outreach, and the mayor is going to serve as the planning conference committee chair. He noted that the conference had an excellent turnout and was very successful. The mayor also reminded everyone that the Maryland Association of Counties Conference will be held in August. The MML Conference offered many valuable educational sessions and networking opportunities.

Unfinished Business

TOF 250th Garrett Celebration

Wanda shared that the event will be held at the Garrett County Fairgrounds on Saturday, July 18, 2026, with set up on Friday, July 17th from 12:00 p.m. to 9:00 p.m. All display items should be delivered to the Town Hall by Wednesday, July 15th so that we can arrange the table and finalize the display layout in preparation for the event. On Friday, July 17th at noon, Brandon, Clint and Spencer will transport the items to the fairgrounds. Anyone who would like to assist with setup is more than welcome to join them. On Sunday, July 19th, Brandon & Clint will return all display items to the town hall. Items then may be pick up beginning, Monday, July 20th. Council members are encouraged to attend the event on Saturday July 18th and assist with manning the table.

Garrett Timber Rattlers Baseball Tournament – July 17-19, 2026

Motion #4: (Council member Bittinger/Council member Sines) Motion to have a schedule fee of \$200.00 per ballfield per day; Garrett Timber Rattlers would pay for 2 days and 3rd day free.

2 in favor/3 opposed/0 abstention. Motion did not carry.

Motion #5: (Council member Bittinger/Council member Sines) Motion to have a schedule fee of \$100.00 per ballfield per day; Garrett Timber Rattlers would pay for 2 days and 3rd day free.

4 in favor/0 opposed/0 abstention. Motion carries.

Replacement –Town Street Signs

Mayor Schlosnagle reported that Council Member Sines provided a list of 12 street signs that need to be replaced. Matt Kisner with the County Roads Department is able to make the replacement signs. No other town street signs were requested. Wanda suggested that maybe a sign be put up on Community Drive to remind drivers to go slower, pedestrian crossing.

Friend Family Association Building Roof/Shingles & Community Building Masonry Foundation

Mayor Schlosnagle received an estimate from Stone Works, LLC, Keith Tomblin.

Motion #6: (Council member Sines/Council member Kelley) Approval to accept the estimate from Stone Works, LLC, Keith Tomblin for labor and materials to repair foundation/coating on Community building and repair shingles on museum for \$1,200.00.

4 in favor/0 opposed/0 abstention. Motion carries

Community Park Steps (Sharp Edges)

Mayor Schlosnagle and Wanda emailed the photos to Welding Rod; however, a proposal has not been received to date.

Rugg Memorial Stonework

Mayor Schlosnagle reported that he received an estimate from Stone Works, LLC, submitted by Keith Tomblin, in the amount of \$2,900.00 for labor and materials to excavate and pour the footing, lay the block, and install the stone on the column. Jennifer Uphold reported that she is working with a member of the softball organization regarding the possibility of having the memorial plaque refurbished. After discussion, the Council agreed to table the matter until the next Council meeting on July 20.

New Business

Letter of Support for Stormwater Capacity Building Initiative

Garrett County is applying for funding through the Chesapeake Bay Trust's Capacity Building Initiative to support a Watershed Coordinator, Molly Ramsey, who would work directly with municipalities to identify stormwater needs, document local project priorities, and help connect those priorities with available funding opportunities and technical assistance. This initiative is designed to provide valuable support to municipalities without creating additional reporting requirements or administrative burdens.

To strengthen the grant application, each municipality is being asked to provide a brief letter of support. Mayor Schlosnagle shared and read the draft letter of support with the group. **(Appendix A)**

Motion #7: (Council member Bittinger/Council member Kelley) Approval to sign the letter of support as read for Stormwater Capacity Building Initiative.

4 in favor/0 opposed/0 abstention. Motion carries.

Clerk's Report

Motion #8: (Council member Sines/Council member Kelley) Approval of accepting the clerk's report, payables, receivables, and salary summary for the month of June.

4 in favor/0 opposed/0 abstention. Motion carries

Mayor's Report

Attended the Garrett County Mayor's Association meeting on Wednesday, July 1, 2026. During the meeting, Jarrett Mahoney reported that he currently has 108 open cases, with 15 of those cases involving the Town of Friendsville.

Committee's Reports

- ***Buildings:*** Nothing
- ***Safety:*** Nothing
- ***Streets & Sidewalks:*** Nothing
- ***Community Park:*** Nothing
- ***Trees & Shrub:*** Nothing

- **Economic Development:** Nothing
- **Recreational Parking Lot:** Council member Kelley inquired about the parking of equipment in the recreational parking lot area.

Concerns of Council Members

Council Member Kelley raised a concern regarding parking at the corner of Morris Avenue and Maple Street, noting that parked vehicles may be obstructing visibility for motorists attempting to enter the roadway.

Important Date(s)

- Makers Market – July 18, 2026, 10:00 a.m. – 3:00 p.m.
- Garrett 250th Celebration – July 18, 2026, Garrett County Fairgrounds 12:00 p.m. – 9:30 p.m.
- Mayor & Town Council Meeting – July 6, 2026, 6:00 p.m.

Adjournment

Motion #9 (Council member Bittinger/Council member Sines): Approval of adjourning the meeting.
4 in favor/0 opposed/0 abstention. Motion carries.

The meeting adjourned for 7:20 p.m.

Respectfully Submitted,

Wanda M. Guard

Wanda M. Guard,
Administrative Assistant, Clerk-Treasurer

Approved:
Samuel Schlanke, Mayor
7/20/2026



Town of Friendsville

Founded 1765

July 6, 2026

To Whom It May Concern:

As Mayor of the Town of Friendsville, I am pleased to support Garrett County's application to the Chesapeake Bay Trust Capacity Building Initiative.

Garrett County's municipalities own and maintain a wide range of public assets, including municipal parks, public buildings, water and wastewater systems, streets, stormwater drainage infrastructure, and other community facilities. Municipal leaders are often the first to recognize stormwater management challenges and understand how these issues contribute to localized flooding, drainage deficiencies, erosion, aging infrastructure, declining water quality, and future community development needs. Addressing these challenges effectively requires collaboration among Garrett County, State agencies, and technical partners. The Town is currently experiencing significant stormwater drainage issues, with several drains remaining nonfunctional despite professional cleaning and maintenance efforts. It is believed that some portions of the stormwater system have collapsed, including five inoperable drains located within a two-block area. To properly assess the system and develop engineering solutions, the Town estimates that design and engineering services will cost between **\$200,000 and \$250,000**.

Garrett County and the two municipal circuit riders already provide valuable assistance with project development and grant opportunities. This proposal complements those efforts by improving how municipal priorities are identified, documented, and coordinated to support future funding and implementation.

Rather than creating new reporting requirements or administrative processes, the project will develop a simple, streamlined approach that fits within existing municipal operations. This may include incorporating a few key considerations into routine project discussions or maintenance activities, along with periodic coordination visits by County staff to help identify stormwater-related opportunities, document local priorities, and connect municipal needs with available technical assistance and funding resources.

The project will establish a consistent framework for identifying and documenting community projects, organizing information in a consistent manner, identifying priorities shared by municipalities and County departments, and helping connect local needs with planning, grant funding, and implementation opportunities.

By building upon existing municipal workflows rather than creating new ones, this initiative will make it easier for municipalities to communicate priorities while enabling the Watershed Coordinator and County partners to provide much of the coordination, documentation, and follow-through needed to advance local projects.

For these reasons, I respectfully support Garrett County's application for Chesapeake Bay Trust funding. I believe this initiative will strengthen collaboration between Garrett County and its municipalities while helping communities identify priorities, pursue funding opportunities, and advance stormwater projects more effectively.

Sincerely,

Spencer R. Schlosnagle
Mayor, Town of Friendsville



MEMBER MARYLAND
MUNICIPAL LEAGUE
(MML)