



*Mayor and Town Council
Town of Friendsville
Founded 1765*

945 Community Drive,
Friendsville MD 21531
Ph: 301-746-5919
town@friendsvillemd.gov
www.friendsville.org

Friendsville Mayor & Town Council Minutes
June 1, 2026

Attendance:

Spencer R. Schlosnagle, Mayor

Wanda Guard, Administrative Assistant, Clerk-Treasurer

Council Members: Pamela Humberson, President, Michael Artice, Chad Bittinger, James Hook, Edward Kelley, & Robert Sines.

Call to Order: The June 1, 2026, the general meeting of the Mayor and Town Council was to order at 6:01 p.m. by President, Pamela Humberson.

Citizens/Guests: Jamie Spano, Lynn Aycock, Ami Jaramillo, Jennifer Uphold, and Melissa Custer.

Openings: All attending the meeting recited the Lord's Prayer and the Pledge of Allegiance to the Flag of the United States of America.

Approval of the Agenda – June 1, 2026

Motion #1: (Council member Hook/Council member Bittinger) Motion to approve accepting May 26, 2026, agenda. 6 in favor/0 opposed/0 abstention. Motion carries.

Approval of the General Meeting Minutes – May 26, 2026

Motion #2: (Council member Bittinger/Council member Kelley) Approval of accepting the general meeting minutes for May 26, 2026, with no corrections. 6 in favor/0 opposed/0 abstention. Motion carries.

Approval of the Public Hearing Meeting Minutes – May 28, 2026

Motion #3: (Council member Artice/Council member Hook) Approval of accepting the public hearing meeting minutes for May 28, 2026, with no corrections. 6 in favor/0 opposed/0 abstention. Motion carries.

To The Floor

Lynn Aycock – Stillwater Haven

Lynn shared that the bridge work is starting at 8:00 a.m. and lasting approximately 13 hours. Mayor Schlosnagle shared that no additional information has received regarding the project.

Jennifer Uphold – Greater Friendsville Business Association

Jennifer requested permission to place rack cards and flyers in the Town of Friendsville's two kiosks. Wanda advised bringing the materials to Town Hall, and the maintenance team will ensure they are placed in the kiosks. She also indicated that they would like to move forward with the request to close Maple Street for the next "Makers Market," scheduled for July 18, 2026. They presently have 9 vendors registered for the event. Mayor Schlosnagle will contact Paul Harvey regarding the street closure request.

Melissa Custer – Friendsville Ruth Enlow Library

Today marks the kickoff of the library's summer reading program, *Unearth a Story*. Additionally, construction crews plan to move the artifact from the Friend Family Association Museum to the new building tomorrow at approximately 8:00 a.m. for installation in the building's entrance. The library is currently planning for a grand opening in early August, with a tentative opening date during the first week of the month.

Jamie Spano – Garrett County Health Department Outreach

Jamie shared their health message for the month of June, "Play, Walk, Ride & Eat 5."

Play, Walk, Ride & Eat 5



Youth need to exercise
60 minutes
or more each day.

Adults should get **150 minutes**
or more of physical activity
weekly. This includes **2 days** of
strength training.



Drink **water** throughout the
day, and avoid sugary and
caffeinated drinks.

Eat **5 or more** servings of fruits
and vegetables every day.



Unfinished Business

Ordinance No. O-2026-01 FY2027 (7/1/2026-6/30/2027) Budget (Appendix A)

Mayor Schlosnagle read the ordinance and shared that the budget and ordinance passed unanimously at the public hearing meeting on May 28, 2026.

Softball Restroom/Utility/Storage Room

On Friday, May 29, 2026, Council Member Kelley, Council President Humberson, and Mayor Schlosnagle, Clint Suter, town maintenance employee, along with Jeremy from Beitzel Corporation, conducted a walkthrough of the building. All items were found to be in order, and final payment to Beitzel Corporation may now be processed.

MDOT-SHA Letter Request

Mayor Schlosnagle shared that he will send the letter this week inquiring regarding planned road & bridge construction projects for 2027–2028.

DNR Forestry Grant – Due 7/15

Council Member Artice reported that the Tree Committee met prior to this evening's meeting and plans to move forward by submitting a grant application for additional trees. Council Member Bitteringer clarified that the Phase II tree project will focus on the Community Park, where hard wood trees will be planted this fall. These trees are intended to replace the Mary Ann Umbel "Teets Family" trees.

Motion #4: (Council member Bitteringer/Council member Hook) Approval to move forward with applying for the DNR Forestry Grant. 6 in favor/0 opposed/0 abstention. Motion carries.

Town Project Priority Spreadsheet (Appendix B)

Mayor Schlosnagle reviewed the spreadsheet, and it was decided that council members return their copy of the completed spreadsheet to Wanda by Wednesday, June 3, 2026, or Thursday, June 4, 2026, to comply with the information so that he can send it to Robin Bernard.

New Business

Ringer Electric Inc. Invoice #6364 (Appendix C)

Motion #5: (Council member Hook/Council member Sines) Approval to move forward with paying the invoice for the electrical work. 6 in favor/0 opposed/0 abstention. Motion carries.

Mayor's Report

- I received the Town's 250th Anniversary bunting from Karen Myers and picked up a television from Cheryl DeBerry for use during the celebration. The next 250th Anniversary Committee meeting is scheduled for June 9, 2026, at 4:00 p.m.
- Received notice from Garrett County Public Utilities regarding the Town's water system.
- Garrett County Public Utilities is currently working on the fire hydrants and has placed bags over those that are not operational.
- On May 27, 2026, attended the Maryland Municipal League (MML) ALGAR Chapter dinner meeting with Council Members Sines and Kelley, and Council President Humberson. During the meeting, Mayor Schlosnagle shared a letter that the Town of Oakland sent to the Garrett County Delegation and the Maryland General Assembly **(Appendix D)**.
- On June 1, 2026, awards were presented at the Friendsville Elementary School Awards Ceremony to the winners of the "If I Were Mayor" contest. The recipients were Jett McCormick, Co-Mayor; Surra Coole, Co-Mayor; Opal Weaver, Princess; and Malilika Tichnell, Prince.
- The Town of Oakland street sweeping crew is scheduled to begin street sweeping in Friendsville on June 2, 2026, at 7:00 a.m.
- On June 2, 2026, at 1:00 p.m., a meeting is scheduled with Bobby, Witt, Ashley Glotfelty, Siera Wigfield, and Wanda to discuss logistics for the Community Park/Friendsville Elementary School Playground Project.
- On June 3, 2026, at 1:30 p.m., Melissa Custer, Michael Artice, and Council President Humberson will present awards to the Arbor Day Poster Contest winners at Friendsville Elementary School. The winning posters were selected by the quilting group.
- On June 4, 2026, at 10:30 a.m. Mayor Schlosnagle, Lynn Aycock, David Wampler and Jesse Shimrock will meet with Lisa and Jillian from the Maryland Department of Natural Resources (DNR) to discuss the Steps Project.
- Contact will be made with Jeff Broadwater regarding the Town of Friendsville's personal property tax.

- Discussions are ongoing with Garrett County regarding the cost of replacement street signs. Council Member Sines provided a list of signs that need to be replaced. Residents and council members are encouraged to notify Wanda of any additional signs requiring replacement.
- Contact has been made with Ray Devine regarding the reinstallation of the memorial at the softball field.
- Tank will need to be painted. Lynn suggested a person from her church and will check with him about painting the tank.
- The Veterans Monument will be here on June 8, 2026. Once it is installed, we can stand the remaining 5 Flagpoles. Will need one more concrete slab built and then lay the blue stone around monument.

Committee's Reports

- **Buildings:** Council President inquired about the replacement of the shingles on the FFA building that have come off on the lower part of the back of the building. Mayor is working on getting them replaced.
- **Safety:** Nothing
- **Streets & Sidewalks:** Nothing
- **Community Park:** The steps have sharp edges and need to be repair; mayor requested council to follow up on the steps and decide what needs to be done to make them safe.
- **Trees & Shrub:** Nothing
- **Economic Development:** Nothing
- **Recreational Parking Lot:** Nothing

Concerns of Council Members

Important Date(s)

- Town Hall Office Closed – Mayor & Wanda will be attending the MML Conference June 15, 2026 – Wednesday, June 17, 2026
- Zoning Ordinance Public Hearing – June 4, 2026, FVFRD 7:00 p.m.
- Mayor & Town Council Meeting – June 22, 2026, 6:00 p.m.

Adjournment

Motion #7 (Council member Hook/Council member Artice): Approval of adjourning the meeting.
6 in favor/0 opposed/0 abstention. Motion carries.

The meeting adjourned for 7:14 p.m.

Respectfully Submitted,



Wanda M. Guard,
Administrative Assistant, Clerk-Treasurer

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Administrative Assistant, Clerk-Treasurer

Approved: *Spencer R. Schlomach*,
Mayor
6/24/2026



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Ordinance No: O-2026-01
Fiscal Year 2027 Budget Ordinance

An ordinance of the Mayor and Town Council of Friendsville setting forth the guidelines for the proposed budget and setting the tax rate for the upcoming fiscal year.

BE IT ORDAINED, by the Mayor and Town Council of Friendsville that the proposed budget for fiscal year 2026-2027 as attached hereto, is hereby adopted as the budget for the Town of Friendsville with the following:

General Receipts/Expenditures	\$ 392,000.00
Grant Receipts/Expenditures	\$.00
Total Receipts/Expenditures	\$ 392,000.00

BE IT FURTHER ORDAINED, that in adopting this budget the Mayor and Town Council of Friendsville keeps constant the real estate property tax rate at \$.41 per \$100 assessed valuation: The Personal Property (Unincorporated), Certification (Incorporated) at \$.50 per \$100 assessed valuation: and Utility Tax rate at \$1.64/100 assessed value.

BE IT FURTHER RESOLVED, this ordinance amendment shall be duly advertised in accordance with the Policy for the Adoption of Ordinances by the Mayor and Town Council of Friendsville. A public hearing on the Fiscal Year 2027 budget ordinance shall be held on the 28th day of May 2026 at 6:00 p.m. at the Town Hall located at 945 Community Drive Friendsville, Maryland 21531.

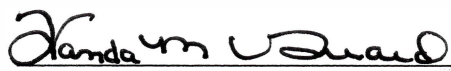
INTRODUCED this 26th day of May 2026.

SECOND READING AND ADOPTION this 28th day of May 2026.

AND BE IT FURTHER ORDAINED AND RESOLVED, this ordinance shall be effective the 1st day of July 2026.

ATTEST:

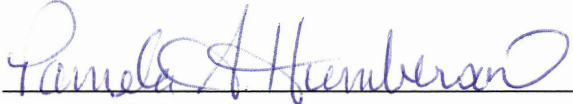
Approved:

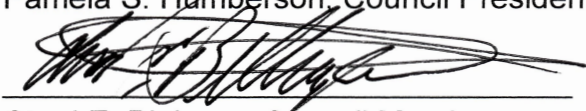

Wanda M. Guard,
Administrative Assistant, Clerk-Treasurer

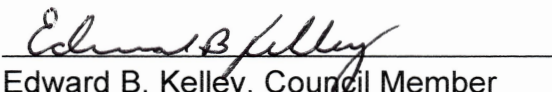

Spencer R. Schlosnagle, Mayor

Ordinance No: O-2026-01
Fiscal Year 2027 Budget Ordinance

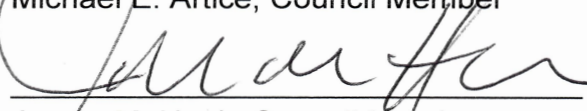
Approved:

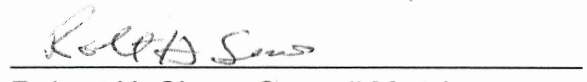

Pamela S. Humberson, Council President


Chad E. Bittinger, Council Member


Edward B. Kelley, Council Member


Michael E. Artice, Council Member


James M. Hook, Council Member


Robert H. Sines, Council Member

GARRETT COUNTY MUNICIPALITIES
Sustainable Communities Town Strategies
Town of Friendsville Project Priority List - July 2026 - June 2027

PROJECT CATEGORY	PROJECT DESCRIPTION	PRIORITY (Tier 1 / 2 / 3)	PROJECT STATUS (Idea / Planning / Ready / In Progress)	TIMEFRAME (Short / Medium / Long)
Business & Economic Development	Explore the possibility of a business park			
	Expand Friendsville Days			
	Create New River Event			
	Create business association			
	Business recruitment & retention			
	Buy local program/store			
	Loan program			
	Manufacturing buildings			
	Entrepreneurial training			
	Commercial District Revitalization			
	Zoning ordinance			
	Continue to support the Business Associations			
Infrastructure & Capital Improvements	Sidewalks 1st Ave			
	Adopt annual transportation priority project list to include in County Transportation Plan			
	Provide Sustainable Communities input for the Garrett Transit Development Plan			
	Sewer improvements			
	Infill construction guidelines			
	Purchase a one-ton maintenance vehicle			
	Purchase on-ton maintenance vehicle			
	Enhance sidewalks and address drainage problems			
Community Development	Update museum windows and façade			
	develop a parking lot for hikers, bikers, and boaters - Phase II			
	Preserve the elementary school			

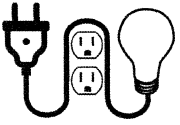
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	Rehab blighted vacant properties for housing use (Hometown Housing)			
	Parking facilities for rafters/kayakers			
	Develop a plan to replace library, town hall and museum			
Streetscape	Develop a Water Street streetscape improvement plan and implement the plan			
	Enhancing sidewalks and addressing drainage problems			
Façade				
Parks & Recreation	Develop trail connection to Greater Allegheny Passage			
	Suspension bridge over Yough River			
	Trailhead at Morris Street			
	Improve Kendall Trail			
Historic Preservation	Support the restoration of Mill			
	Develop and construct a Verterans Memorial			
	Oral histories and tours			
	National Register nomination			
	Design guidelines			
	Develop and construct a Verteran's Memorial			
Tourism Enhancement	Develop packages of attractions for tourists			
	Improve exposure in State tourism marketing materials			
	Work with County Buisness Office and Chamber to improve exposure			
	Promote museums in Friendsville			

GARRETT COUNTY MUNICIPALITIES
Sustainable Communities Town Strategies
Town of Friendsville Project Priority List - July 2026 - June 2026

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	Tourism Marketing			
	Information Kiosk			
	Events calendar			
	Produce Town brochure			
	Tourism Showcase			
	Package attractions			
	Improve exposure in state tourism marketing materials			
	Hospitality training			
	Website			
Environment	Connect residents with GCCAC solar energy project			
	Promote GCCAC Weatherization program with town residents			
Housing	Support County infrastructure fund to promote development of affordable owner-occupied housing in Sustainable Communities			
	Support county down payment assistance funding for homebuyers			
	Increase utilization of MMPP and USDA home purchase loans			
	Support CDBG First Time Homebuyers Program			
	Refer residents with code issues to GCCAC home repair program			

INVOICE

**RINGER ELECTRIC INC**

933 COLLIER RD
ACCIDENT, MD 21520

301-616-8714

DATE _____

INVOICE #

5/24/2026

6364

BILL TO:

Town of Friendsville
945 Community Drive
Friendsville, MD 21531

Terms: 30 days

DESCRIPTION	AMOUNT
JOB: PARK	
2 - LED RAB x 34 x 5 Lights	123.21
2 - Photocells	62.67
1 - 50 amp 4-Wire Receptacle	8.25
1 - Landscape Stake	57.02
1 - 50 amp Sq D Bolt in Breaker	101.12
1 - Outside Double Receptacle Box	12.15
1 - Outside Double Box Cover	14.75
6-3 Wire	33.60
Misc. Materials	8.10
Labor	700.00
Total includes Labor, Materials & Taxes Thank You for the Business	TOTAL \$1,120.87

Dear Members of the Garrett County Delegation and the Maryland General Assembly,

On behalf of the Mayor and Town Council of Oakland, we write to express our formal support for the preservation of local municipal authority regarding land use and zoning. While we respect the General Assembly's role in establishing broad policy frameworks for the State of Maryland, we are increasingly impacted by a trend of legislative encroachment that diminishes the ability of local governments to respond to the unique needs of their constituents.

Local officials possess an intimate understanding of their community's geography, economic landscape, and public sentiment that cannot be replicated at the state level. When local autonomy is eroded, the bridge between citizens and their government is weakened. By protecting local autonomy in zoning, municipalities can tailor land use regulations to their specific needs, protecting unique community character and managing development impacts locally.

Local zoning laws are developed through public meetings and hearings, providing an opportunity for local residents to voice concerns and directly influence their community development. State officials rarely, if ever, conduct such meetings prior to the passage of laws directly impacting local zoning laws and consequently community development. This lack of transparency automatically sparks distrust and anger among local residents. Local officials are directly accountable to their constituents and are often harshly criticized for decisions they had no voice in making. Much like taxation without representation, this situation puts responsibility on local officials to explain and defend decisions without the authority to influence those decisions.

We, the undersigned, request the General Assembly pass legislation to restore local autonomy in zoning decisions and require state representatives to hold public hearings in local impacted zoning jurisdictions prior to passing state laws which remove authority from the local government.