



*Mayor and Town Council
Town of Friendsville
Founded 1765*

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Friendsville Mayor & Town Council Minutes
July 21, 2025

Attendance:

Spencer R. Schlosnagle, Mayor

Council Members: Michael Artice, Chad Bittinger, James Hook, Pam Humberson, Edward Kelley & Robert Sines

Citizens/Guests: Terry Spear, Jamie Spano, and Lynn Aycock.

Call to Order: Pamela Humberson, Council President, convened the general meeting of the Mayor and Town Council on July 21, 2025, at 6:02 p.m.

Openings: All attending the meeting recited the Lord's Prayer and the Pledge of Allegiance to the Flag of the United States of America.

Approval of the Agenda – July 21, 2025

Motion #1: (Council member Artice/Council member Bittinger) Motion to approve July 21, 2025, agenda with no additions.

6 in favor/0 opposed/0 abstention. Motion carries.

Approval of the General Meeting Minutes – July 7, 2025

Motion #2: (Council member Hook/Council member Kelley) Approval of accepting the general meeting minutes for July 7, 2025, with no corrections.

6 in favor/0 opposed/0 abstention. Motion carries.

To The Floor

Garrett County Sherriff's Department

Due to scheduling conflict, a deputy was not able to attend the meeting. He will make sure that the Deputy will email the report for the month of July to Wanda.

Garrett County Health Department Outreach – Jamie Spano

Garrett County National Night Out will be held on Tuesday, August 5, 2025, at the Farmer's Market Parking Oakland, MD 6:00 p.m. – 8:00 p.m. Join for free food, fun, Police & Community!

The month of July's theme is "The continuing Treat of Fentanyl and Xylazine" Fentanyl is 50 times stronger than heroin. It cannot be seen, tasted, or smelled in drugs. Xylazine is a veterinarian tranquilizer. When used by humans, there is a considerable risk of developing wounds. Save a life. Carry Naloxone. For more information visit [Live Healthy GC](#) website.

On Monday, July 28, 2025, Anais Hussain from Abiding Missions in Pittsburgh, PA, will bring a group of volunteers to paint the court area between the stage and Pavilion 1. Jamie coordinated the group for this project and worked with Carol Calhoun Manhan in connection with her "Birds of Prey" program.

Friendsville Volunteer Fire & Rescue Department – Terry Spear

Wings Night to be held at the concession stand on Friday, July 25, 2025, from 6:00 p.m. – 8:00 p.m. alcohol will be served using one of their Garrett County alcohol permits.

Motion #3: (Council member Artice/Council member Hook) Approval is granted for FVFRD to hold Wing Night on July 25, 2025, using Pavilion #1. The pavilion rental fee is waived; they are only responsible for the alcohol permit.

6 in favor/0 opposed/0 abstention. Motion carries.

Unfinished Business

Town of Friendsville Weather Station

Mayor Schlosnagle shared the 7/11/2025 email from James Hyde to the group. Following discussion, it was agreed that Mr. Hyde should work directly and coordinate the location of the weather station site with Justin Orendorf and Dave Middleton.

Program Open Space Grant – Recreational Parking Lot Pavilion Proposals

Mayor Schlosnagle and Council Member Sines met with Jose with AB Enhancement LLC on Tuesday, July 11th and decided on the following:

- Size change to 16'x20'
- Installation of 8'x8' treated wood support posts with 7 1/2 feet clearance.

An initial deposit of \$6,600 was paid to Jose at that time. Due to the changes made to the original contract, it was agreed that the cost difference would be included in the final payment. Jose is planning to start the work next week.

Community Parks & Playground Grant – Softball Restroom/Utility/Storage Room Update

Mayor Schlosnagle shared that the project is still on schedule to begin at the end of July or beginning of August.

Community Legacy Grant – Friend Family Museum/Library Repairs

Mayor Schlosnagle reported that he contacted Beitzel Corporation for a proposal on the sidewalk repairs & ramp at the museum. Johnson Memorial provided a proposal for a 16 x 58 black granite replacement at a cost of \$1,500.00. The granite will be 4 inches thick, with an estimated delivery time of approximately six weeks. The engraving will be done on the day of delivery. Johnson Memorial will assist but will not handle the installation of the granite in the monument. Mayor Schlosnagle will contact Mr. Rick Beal to arrange for the installation of the granite piece in the monument.

Motion #4: (Council member Sines/Council member Hook) Approval is granted to move forward with the proposal from Johnston Memorial.

6 in favor/0 opposed/0 abstention. Motion carries.

AL/GAR MML Chapter Dinner Meeting

The next meeting of the Allegany and Garrett County Chapter of the Maryland Municipal League will be held on Wednesday, August 13, 2025, hosted by the Town of Friendsville at the Friendsville Community Park, Pavilion #2.

Schedule:

- 5:30 PM – Meet & Greet
- 6:00 PM – Dinner
- 6:45 PM – Business Meeting

Menu: Fried chicken, hamburgers, hot dogs, rigatoni, macaroni salad, potato salad, fresh fruits, assorted desserts, and drinks. Cost: \$18 per person

Our guest speaker will be Elizabeth Stahlman, Executive Director of the Tri-County Council for Western Maryland.

Please RSVP by Monday, August 4, 2025, to Wanda at (301) 746-5919 or by email at info@friendsville.org. Note: Reservations must be paid regardless of attendance.

Mural – Stage Door Possibility

Council member Artice received a follow-up email from Cheyenne Marcus regarding the possibility of a mural for the Town of Friendsville. She is available to offer a donation-value mural during the first two weeks of September and wanted to see if this is something we would be interested in. Cheyenne expressed her excitement about the opportunity to feature Friendsville as her Maryland location, as she aims to complete murals in the remaining states by the end of this year.

Donation Value allows for a location to book a mural under the parameters below.

- The location/client chooses only one focal point or subject matter for the mural design concept (landmark, figure, landscape, item, etc.)
- Covering one mock-up and one revision (design process)
- It must be 10ft x 15ft or less (indoor or outdoor)
- *Maximum* of two days in the location, 17-20 hours of painting & 3hrs of filming for the documentary.
- The client signs off on the work before any painting can begin. Agreeing to make a **minimum donation of \$250.00**

After discussion, it was decided that Council member Artice would reach out to Cheyenne to see if she is willing to create a mural for the stage doors and to ask about the cost.

Traffic Advisory Committee Update (4-Way Stop Request)

Terry Spear shared “The Institute of Transportation Engineers Traffic Engineering Council Presents Tips on Four-Way Stop Signs” (**Appendix A**). He asked the council to consider conducting a 14-day traffic count and to seek a recommendation from the Traffic Advisory Committee on the question: “How can we slow down traffic on Maple Street through town?”

New Business

MML’s Parks & Recreation Association FY26 Membership Dues

Mayor Schlosnagle reported that the Town received notice of a \$35.00 membership fee for the MML’s Parks & Recreation Association for FY26. Membership provides access to a valuable network and essential resources to support the community. However, the Council agreed that it would not be beneficial for the Town to join at this time.

FY26 CDBG Funding Round

No suggestions were made for the FY26 Community Development Block Grant (CDBG) funding round, which will open in August by the council.

Mayor's Report

- See attached Mayor's Report from Tuesday, July 8, 2025, to July 21, 2025 (**Appendix B**)
- Council President Humberson and the Mayor meet with the Mobile Food Truck Driver & Supervisor due to the complaints regarding the behavior of the residents.
- Connor Norman was rescheduled to Monday, September 8, 2025, the Mayor & Town Council meeting.
- Spoke with Andrew Suter, SHA today regarding the bridge work being done late at night and disturbing the guests at Stillwater Haven. They will be working late at night one more time.
- We have received notification from Senator Van Hollen and Alsobrooks offices that the Appropriations Committee did not recommend our project for funding for the Fiscal Year 2026. This was for a new maintenance vehicle, dump bed and snow removal equipment.
- Received request for purchase of pickleball court portable net in the amount of \$2,600.00.
- Jamie Spano donated a pickleball court portable net to the Town of Friendsville.
- Jarrett Mahoney, code enforcement officer will be handling all dog off leash complaints instead of Garrett County Animal Control.
- Mayor Schlosnagle will reach out to Rick Beal for proposals for the additional stonework at the Community Park.

Motion #5: (Council member Bittinger/Council member Hook) Approval is purchase paint to paint the Community Park restrooms outside and inside.

6 in favor/0 opposed/0 abstention. Motion carries.

Motion #6: (Council member Bittinger/Council member Hook) Approval to hire Kevin Savage to haul donated mulch for the Community Park. 6 in favor/0 opposed/0 abstention. Motion carries.

- Friendsville Days will **not** be holding church service on Sunday, August 17, 2025.
- The council concurred that we will not participate in the recycling service for 2026 offered by Nathan Walters.
- The council was asked to be aware that the maintenance employees will need to have overtime periodically.

Committee's Reports

- **Buildings:** On Saturday, July 19, 2025, Councilmember Humberson informed the group that the side door along First Avenue of the Friend Family Association Museum was damaged due to a motor vehicle accident that occurred that evening. The council members will meet at 1:00 p.m. on July 22, 2025, to assess the damage, file a police report and decide how to move forward with the repairs.
- **Safety:** Nothing
- **Streets & Sidewalks:** Nothing
- **Community Park:** Nothing
- **Trees & Shrub:** Council member Bittinger requested that the "Help Us Grow a Greener Friendsville! Planting Recommendation" google form be on the town's Facebook.

Trees Along Alley 14: A tree in this area was struck by lightning and is now considered unsafe. Council President Humberson shared that she felt it is the Town's responsibility. Estimates will need to be obtained for the tree to be removed. The adjacent homeowners will need to be notified of the work by the Town of Friendsville. No alley trees are in the tree inventory. Katherine Phillips, DNR could not confirm the ownership of the tree.

Motion #7: (Council member Sines/Council member Hook) Approval to have alley 14 surveyed located between 241 & 243 Maple Street. 6 in favor/0 opposed/0 abstention. Motion carries.

- **Economic Development:** Nothing

Concerns of Council Members

Important Dates

- The Mayor & Town Council meeting will be held on Monday, August 4, 2025, at 6:00 p.m.
- Zoning Ordinance Revision Work Session – August 12, 2024, starting at 5:30 p.m.
- AL/GAR MML Chapter Dinner Meeting – August 13, 2025, Pavilion #2
- Garrett County Commissioners Meeting – August 18, 2025, starting at 5:30 p.m.

Adjournment

Motion #8 (Council member Bittinger/Council member Hook): Approval of adjourning the meeting.
6 in favor/0 opposed/0 abstention. Motion carries.

The meeting was adjourned for 7:58 p.m.

Respectfully Submitted,

Wanda M. Guard

Wanda M. Guard,
Administrative Assistant, Clerk-Treasurer

Approved :

Spencer R. Schlanoff,
Mayor

8/4/2025

The Institute of Transportation Engineers
Traffic Engineering Council
presents TIPS on



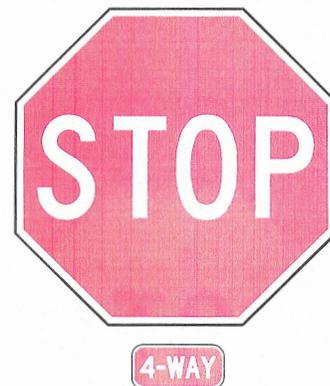
Four-Way Stop Signs

Why can't we have an all-way stop to reduce accidents?

Many people believe that installing STOP signs on all approaches to an intersection will result in fewer accidents. Effects of unwarranted stop signs on driver behavior and safety are difficult to substantiate. Also, there is no real evidence to indicate that STOP signs decrease the overall speed of traffic. Impatient drivers view the additional delay caused by unwarranted STOP signs as "lost time" to be made up by driving at higher speeds between STOP signs. Unwarranted STOP signs breed disrespect by motorists who tend to ignore them or only slow down without stopping. This can sometimes lead to tragic consequences.

Generally, every State requires the installation of all traffic control devices, including STOP signs, to meet state standards of the Department of Transportation. The state standards are based on the Manual on Uniform Traffic Control Devices (MUTCD). The MUTCD

is published by the U.S. Department of Transportation, is the national standard for traffic control devices. The MUTCD prescribes standards for the design, location, use and operation of traffic control devices.



The installation of multi-way stop control must first meet the warrants as set forth in the MUTCD. Any of the following conditions may warrant an all-way STOP sign installation:

1. Where a traffic signal is warranted, multi-way stop control is an interim measure that can be implemented

quickly to control traffic until the signal is designed and installed.

2. The occurrence within a twelve-month period of five or more reported accidents of a type susceptible to correction by multi-way stop control. Such accident types include turn collisions, as well as right-angle collisions.

3. Total vehicular volume entering the intersection from all approaches must average 500 vehicles per hour for any eight hours of an average day and the combined vehicular and pedestrian volume from the minor street or

highway must average at least 200 units per hour for the same eight hours, with an average delay to minor street vehicular traffic of at least 30 seconds per vehicle during the maximum hour. However, when the 85th percentile speed of traffic approaching on the major street exceeds 40 miles per hour, the above minimum volumes are reduced to 70 percent.

STOP signs should not be viewed as a cure-all for solving safety problems but, when properly located, can be useful traffic control devices to enhance safety for all roadway users.

Appendix B

Mayor's Report

From Tuesday, July 8, 2025 to July 21, 2025

- I along with four other Mayor's and Jarrett Mahoney our Code Enforcement Officer met with our municipal attorney Mike Llewellyn on Tuesday morning, July 8th to discuss legal matters when Jarrett goes to court to represent our various towns.
- Did an interview with Karen White on Tuesday afternoon, July 8th. This is for the traveling Smithsonian exhibit that will be on display here in Garrett County, I spoke about the history of Friendsville.
- Attended the Work Session of the Zoning Updates with Planning, Zoning and other members of the work group on Tuesday evening, July 8th.
- Met with Chris and his supervisor from the Maryland Food Bank on Wednesday afternoon, July 9th. Also attending were Council President Humberson and Melissa Custer, Library Branch Manager. We addressed the number system that a participant was giving out to those in line. It was not approved by the Maryland Food Bank and they do not use it at other locations.
- Wanda and I had a zoom meeting with Kyle Foster of VC3 about Cyber Security, on Thursday afternoon, July 10th.
- Councilman Sines and I met Friday morning, July 11th with Jose from AB Enhancements to review the pavilion that will be constructed at the entrance to the Recreational Parking Lot. The town maintenance staff will remove the sod off of the top and take it down six inches. We will use it in our Community Park.
- I had a zoom meeting with Stacie from our League office (MML) on Friday afternoon, July 11th to discuss tours for our Fall Conference that will be held here in Garrett County in October.
- I worked all day on Monday, July 14th with our Maintenance team to remove the sod from the Recreational Parking Lot and put it throughout the Community Park where we had low spots from where the water and sewer lines had settled. I helped prepare for our inspection for the following day with the Corp of Engineers representative.
- I met on Tuesday morning, July 15th with Cathy Perry from the Corp of Engineers to do a walk through inspection of our lease agreement that the Town has with the Corp of Engineers.
- I had a zoom meeting on Tuesday, July 15th with our Conference Planning Committee of the MML at noon. President Nock has asked me to serve as Vice Chair of this committee which I have agreed to do so. We will be hosting the Maryland Municipal Leagues Fall Conference for the first time in Garrett County this year. We

discussed the various dates for our meeting, our role as Conference Planning Committee members and our objectives for the upcoming year.

- Council President Humberson, Councilman Sines and I met with Jared Beitzel from Beitzel Corporation on Wednesday afternoon, July 16th to review various sidewalks that need to be replaced as well as the steps on the front of the Friend Family Museum.
- I had a zoom meeting with Stacie from our MML office on Friday morning, July 18th along with Mountain Lake Park Mayor Don Sincell and Oakland Mayor Andrew Sauder to discuss tours of their towns on Sunday, the opening day of the Maryland Municipal Leagues Fall Conference in Garrett County.