



*Mayor and Town Council  
Town of Friendsville  
Founded 1765*

P.O Box 9,  
Friendsville MD 21531  
Ph: 301-746-5919  
info@friendsville.org  
www.friendsville.org

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**Friendsville Mayor & Town Council Minutes**  
**June 2, 2025**

**Attendance:**

Spencer R. Schlosnagle, Mayor

Wanda Guard, Administrative Assistant, Clerk-Treasurer

Council Members: Michael Artice, Chad Bittinger, James Hook, Pam Humberson, & Robert Sines

**Citizens/Guests:** Bryan Ridder, Andrea Croskey, Lynn Aycok, Rick Perron, Michelle Twilley, Tara Fike, Jen Uphold, Ami Jaramillo, & Melissa Custer, Ruth Enlow Library Friendsville Branch Manager

**Call to Order:** Pamela Humberson, Council President, convened the general meeting of the Mayor and Town Council on June 2, 2025, at 6:04 p.m.

**Openings:** All attending the meeting recited the Lord's Prayer and the Pledge of Allegiance to the Flag of the United States of America.

***Approval of the Agenda – June 2, 2025***

**Motion #1:** (Council member Sines/Council member Bittinger) Motion to approve June 2, 2025, agenda with no additions or corrections.

5 in favor/0 opposed/0 abstention. Motion carries.

***Approval of the General Meeting Minutes – May 19, 2025***

**Motion #2:** (Council member Bittinger/Council member Artice) Approval of accepting the general meeting minutes for May 19, 2025, with no corrections.

5 in favor/0 opposed/0 abstention. Motion carries.

***Approval of the Public Hearing Ordinance No. O-2025-02 – May 19, 2025***

**Motion #3:** (Council member Bittinger/Council member Sines) Approval of accepting the public hearing Ordinance No. O-2025-02 minutes for May 19, 2025, with no corrections.

5 in favor/0 opposed/0 abstention. Motion carries.

***Approval of the Public Hearing Ordinance No. O-2025-03 – May 19, 2025***

**Motion #4:** (Council member Artice/Council member Sines) Approval of accepting the public hearing Ordinance No. O-2025-03 minutes for May 19, 2025, with no corrections.

5 in favor/0 opposed/0 abstention. Motion carries.

**To The Floor**

***State Highway Administration – Paul Nicol, Assistant District Engineer – Traffic & Andrew Suter, Traffic Engineer – Garrett County***

Paul Nicol, Assistant District Engineer - Traffic, and Andrew Suter, Traffic Engineer – Garrett County attended the meeting to review how the Rt42/Yough Bridge Road closure was handled and to gather input from the community and citizens. Mr. Nicol shared that the preliminary investigation stage and the

first time they reached out was in July 2021 with the Mayor & Town Council of Friendsville. They work with the GC Traffic Advisory Committee, EMS, GC Commissioners, Law enforcement that they have a project that is potentially impactable and what are project limitations for traffic and construction. The only information received back was the Friendsville Days Parade in August. President Humberson opened the discussion by sharing an email from citizen Sheryl McClane (**Appendix A**). Mayor Schlosnagle noted that the first notification about the project since 2021 came on March 26, 2025, via a phone call from the contractor inquiring about office space. Lynn Aycock, owner of Stillwater Haven located under the bridge, expressed concern that the excessive noise is driving renters away, making it impossible for them to enjoy their stay. She felt that the impact on local businesses was overlooked, with all the focus placed solely on traffic concerns. Andrea Croskey voiced fears that it may take a tragic accident before the Maryland State Highway Administration takes the necessary steps to address the issue. Amy Jaramillo also pointed out a related problem: tractor trailers are parking along the streets, creating additional safety and congestion concerns. During the meeting, Mr. Nicol shared that the State Highway Administration is revisiting its communication policy to determine if anything was missing during the planning and execution of this project. Mr. Nicol summarized the project and acknowledged the need to revisit and evaluate the issues raised.

After considerable discussion, a motion was made to implement four action items: (1) establish a truck detour, (2) create a parking buffer, (3) install a 4-way stop sign at Maple and First Streets, and (4) add additional signage. These improvements are expected to be completed within approximately two weeks.

**Motion #5:** (Council member Bittinger/Council member Artice) Approval to implement four measures: (1) establish a truck detour, (2) create a parking buffer, (3) install a 4-way stop sign at Maple and First Streets, and (4) add additional signage. 5 in favor/0 opposed/0 abstention. Motion carries.

**254 Maple Street Sidewalk – Tara Fike**

See attached documents (**Appendix B**)

Mayor Schlosnagle stated that the request will be forwarded to the Garrett County Traffic Advisory Committee, and he will inform her of their findings. An email will be sent to Paul Harvey.

**Garrett County Sheriff's Department – Sgt. Bryan Ridder**

*Sgt. Ridder of the Garrett County Sheriff's Department presented the Town of Friendsville's incident report for May. A total of fifty-three (53) incidents were recorded, including eighteen traffic, twenty patrols, three drug arrests, one violation, nine papers served and two animal-related calls.*

*He reiterated that Patrols would continue in the town as they have deputies available, with two deputies assigned specifically to the town day shift and night shift.*

*Additionally, a speed trailer owned by the county was placed on First Avenue and they will be able to retrieve data. The upcoming events for the Town were reviewed.*

**Amy Jaramillo**

Ms. Jaramillo has expressed concern about a large tractor trailer that is frequently parked on a town street, stating that such vehicles should not be allowed in the town center. Ami inquired whether the town has any ordinances or policies that restrict the parking of large commercial vehicles in residential areas. Mayor Schlosnagle acknowledged that this has been a recurring issue involving other trucks throughout the town and noted that there is currently no designated parking area for such vehicles. She is particularly frustrated that this type of activity is permitted in a residential neighborhood and is committed to pursuing

a resolution. She shared that she is in the process of opening a business and parking will need to be considered.

**Friendsville Day Committee** – No representative attended the meeting.

***Melissa Custer, Ruth Enlow Library Friendsville Branch Manager***

Today marks the exciting launch of the Summer Reading Club as they begin their adventure to "Color Our World"! From hands-on science experiments and world music instruments to theater basics and whimsical fairy gardens, our programs are designed to spark creativity and curiosity in everyone.

Ruth Enlow Library has launched a new website.

**Unfinished Business**

***Zoning Board of Appeals Public Hearings***

The zoning board of Appeals committee members met on May 27, 2025, to review the following docket cases:

- SE-2025-03 University of Maryland Weather Station – approved.
- VR-2025-03 254 Maple Street – approved.
- VR-2025-01 133 Walnut Street – pending approval at this time

**Motion #6:** (Council member Sines/Council member Bittinger) Approval not to move forward with the weather station located at 279 Maple Street for the Town of Friendsville unless another location option is feasible. 5 in favor/0 opposed/0 abstention. Motion carries.

**Randal Kahl Letter**

**Motion #7:** (Council member Hook/Council member Chad) Approval to meet with Thomas Vose, Library Director to discuss and consider the possibility of changing the parking to the south side of Chestnut Street. 5 in favor/0 opposed/0 abstention. Motion carries.

***Cornerstone Construction Update***

Mayor & Council members verified the work in the Concession Stand and Men’s Restroom.

***Beitzel Corporation Update***

Mayor Schlosnagle received an email from Jeremy Gordan that they are working on the details.

***Sidewalk Repairs***

The following sidewalks will be considered for repair using the streets & sidewalk allocated funds.

- 140 Walnut Street
- 259 Maple Street
- Corner of Alley 10 & Chestnut Street at The Root Cafe

***Community Legacy Grant – Friend Family Museum/Library Repairs***

The repairs are set to start on Saturday, June 7, 2025.

**New Business**

***Friendsville Tree Committee Appointments (Appendix C)***

**Motion #8:** (Council member Artice/Council member Bittinger) Approval to accept the Friendsville Tree Committee Appointments effective June 2, 2025, for 1 year term, expiration June 30, 2026. 5 in favor/0 opposed/0 abstention. Motion carries.

***Planning Commission Members Appointments/Zoning Board of Appeals Members Appointments (Appendix D)***

**Motion #9:** (Council member Artice/Council member Bittinger) Approval to accept the Planning Commission Members Appointments/Zoning Board of Appeals Members Appointments effective June 2, 2025, for a 5-year term. 5 in favor/0 opposed/0 abstention. Motion carries.

**Clerk's Report**

May Summary & QuickBooks Income, & Salary Reports

**Motion #10:** (Council member Sines/Council member Bittinger) Approval to accept the clerk's report, payables, receivables, and salary summary for the month of May. 5 in favor/0 opposed/0 abstention. Motion carries

**Mayor's Report**

- Alicia Paradise Garza emailed that Merle Beitzel was not able to do the painting; shared the contact information for Todd Diehl; have not received any additional information since emailed the contact information to Alicia.
- Local Government Insurance Trust (LGIT), Anne Tyeryar, Loss Control Consultant, performed inspections of the buildings & properties on Thursday, May 29, 2025.
- The Celtic Festival will be held on Saturday, June 7, 2025; invitation to council members to attend.
- The streetlight located on Maple Street & Morris Avenue has been replaced.
- I would like to have paving done at the back alley behind the pharmacy.
- Memorial Day Parade & Service was successful.
- Request the council to consider a plan for additional banners.
- FY State Revitalized (Community Legacy Grant) funding application is open and due June 17, 2025.
- Thursday, June 5, 2025, Council member Artice, Council member Bittinger and Melissa Custer will be presenting the awards for the Poster Contest
- Tuesday, June 10, 2025, will be awarding the co mayor & princess at the Friendsville Elementary School for Friendsville Days.
- I will be attending the Wednesday Chamber of Commerce dinner meeting at the Wisp.

**Motion #11:** (Council member Artice/Council member Bittinger) Approval to send Warren Wik with Precision Rafters a letter requesting that their patrons park in the recreational parking lot and not along the streets. 5 in favor/0 opposed/0 abstention. Motion carries

- Working on the committee for MML 90-year celebration that consist of the past presidents which will be held this fall at the conference in October.

### Committee's Reports

- **Buildings:** Nothing
- **Safety:** Nothing
- **Streets & Sidewalks:** Nothing
- **Community Park:** Nothing
- **Trees & Shrub:** Nothing
- **Economic Development:** Greater Friendsville Business Association inquired about insurance for the wayfinding signs. There is interest to create a "Pop Up Market" for businesses along Maple Street by the recreational parking lot. Council member Bittinger will review the grant and assist with completion of the required information needed to submit the grant.

### Concerns of Council Members

#### Important Dates

- June 10, 2025, 5:30 p.m. – 7:30 p.m. Zoning Ordinance Revision Meeting
- June 11, 2025, 5:30 p.m. Allegany and Garrett County Chapter MML Dinner Meeting
- June 16, 2025, 5:30 p.m. Mike Logsdon & Don Storck Presentation
- The next Mayor & Town Council meeting will be on June 16, 2025, starting at 6:00 p.m.

#### Adjournment

**Motion #12** (Council member Artice/Council member Hook): Approval of adjourning the meeting.  
5 in favor/0 opposed/0 abstention. Motion carries.

The meeting was adjourned for 8:50 p.m.

Respectfully Submitted,

*Wanda M. Guard*

Wanda M. Guard,  
Administrative Assistant, Clerk-Treasurer

Approved:  
*Spencer Schlemmer*  
6/16/2025  
Mayor

## Appendix A

**From:** [Sheryl MacLane](#)  
**To:** [Town of Friendsville](#)  
**Subject:** Detour through Friendsville  
**Date:** Monday, June 2, 2025 11:38:55 AM

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Wanda

I am not able to attend the Council Meeting on 6/2/25 but would like to express my concerns.

1. My first day of the detour I was at the intersection by the bridge that is shut down when a very large box truck came down 42 and was traveling way too fast for the turn leading to town and I thought he was going to roll his truck right over on me.
2. Then at the main intersection in town when I was returning from the post office, there were 3 tractor trailers back to back that were unable to make the turn at the bank, without the cars that were stopped at the other side of the intersection, having to back up enough for them to turn.

And then, drivers that are not familiar with our town, think the main intersection is a 4-way stop causing drivers to pull out in front of other vehicles that do not have to stop, nearly causing accidents. This has happened to me several times so I'm sure it has happened to many other residents as well.

There is a stop light on 42S that is not being used currently because the bridge work that way has been completed. I feel this light could be installed at the main intersection in town to remedy the traffic problem at the intersection.

There was also a flashing board at the top of Rt 42 shortly before the state police barracks that stated trucks follow 219 to 68 but that has since been removed. There is absolutely no notification on the interstate traveling west to east alerting truck drivers that there is a detour ahead and trucks should follow 68 to 219. There is however 1 small Detour sign on the exit ramp that can't be seen until 1/2 down the ramp so some truck drivers have no clue what they're up against. I realize not all trucks will abide by a detour sign however I believe that some will, if they know about the detour.

I did call Mr. Nichol, MDOT, to express my concerns and dangers of this detour noting that summer hasn't officially begun so the situation is going

to get a lot worse. With White Water parking on the main street, fishing off the bridge, and children being out of school for the summer, someone is going to get killed!

I understand there is no easy solution but there are steps that can be taken to make sure our town and residents are safe. Although our town is very small, it shouldn't matter to the state when it comes to safety!

Thank you,  
Sheryl MacLane

## Appendix B

June 2, 2025

Town of Friendsville

P.O. Box 9

945 Community Drive

Friendsville, MD 21531

Dear Members of the Town Council,

We propose two critical safety improvements at the intersection of Maple Street and 2nd Street, adjacent to the property at 254 Maple Street on 2nd Street. Per MDOT standards, these measures are necessary to ensure proper traffic control and pedestrian safety.

### 1. Repositioning of the Stop Sign on 2nd Street

Currently, the stop sign on 2nd Street meets none of the three key requirements outlined by MDOT and MUTCD standards:

- It does not meet the minimum height requirement of 7 feet above the roadway surface.
- It is not correctly positioned at the intersection, causing approaching drivers to stop short of the intersection and ease forward to see around our building.
- It lacks proper placement to provide appropriate visibility of cross traffic and pedestrians from a sufficient distance.
- The current distance from the intersection is 45 feet.

This improper placement and height significantly reduce reaction time and increase the risk of collisions. To comply with Section 2B.13 of MUTCD and MDOT standards, the stop sign must be installed directly at the intersection, at the correct height (at least 7 feet), and properly positioned to maximize visibility and safety for approaching drivers.

### 2. Installation of a Sidewalk Adjacent to 2nd Street

To further enhance pedestrian safety, we request the construction of a sidewalk extending from the intersection at Maple and 2nd Street, adjacent to 2nd Street along the 254 Maple Street property. This sidewalk will provide a safe, designated pathway for pedestrians, including residents, children, seniors, and visitors, reducing conflicts with vehicular traffic.

The sidewalk should be at least 5 feet wide and constructed in accordance with MDOT and MUTCD standards. It should include curb ramps with tactile paving at crosswalks to ensure accessibility, along with proper lighting and crosswalk markings to maximize safety.

In summary, relocating the stop sign to meet MDOT and MUTCD standards, particularly regarding height and proper intersection placement, and installing a sidewalk adjacent to the property on 2nd Street will significantly improve safety, visibility, and accessibility for all users. We trust these improvements align with the town's commitment to public safety and community well-being.

Thank you for your prompt attention to this matter. We are available to discuss further or assist with planning. Please feel free to contact us at your convenience.

Sincerely,

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Tara Fike

Iron Sunflower Co.

254 Maple Street

Friendsville, MD 21531

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Kelsey Artice

Mountain Peak Soap Co.

254 Maple Street

Friendsville, MD, 21531

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Dr. Alana Keough-Humberson

Property Owner

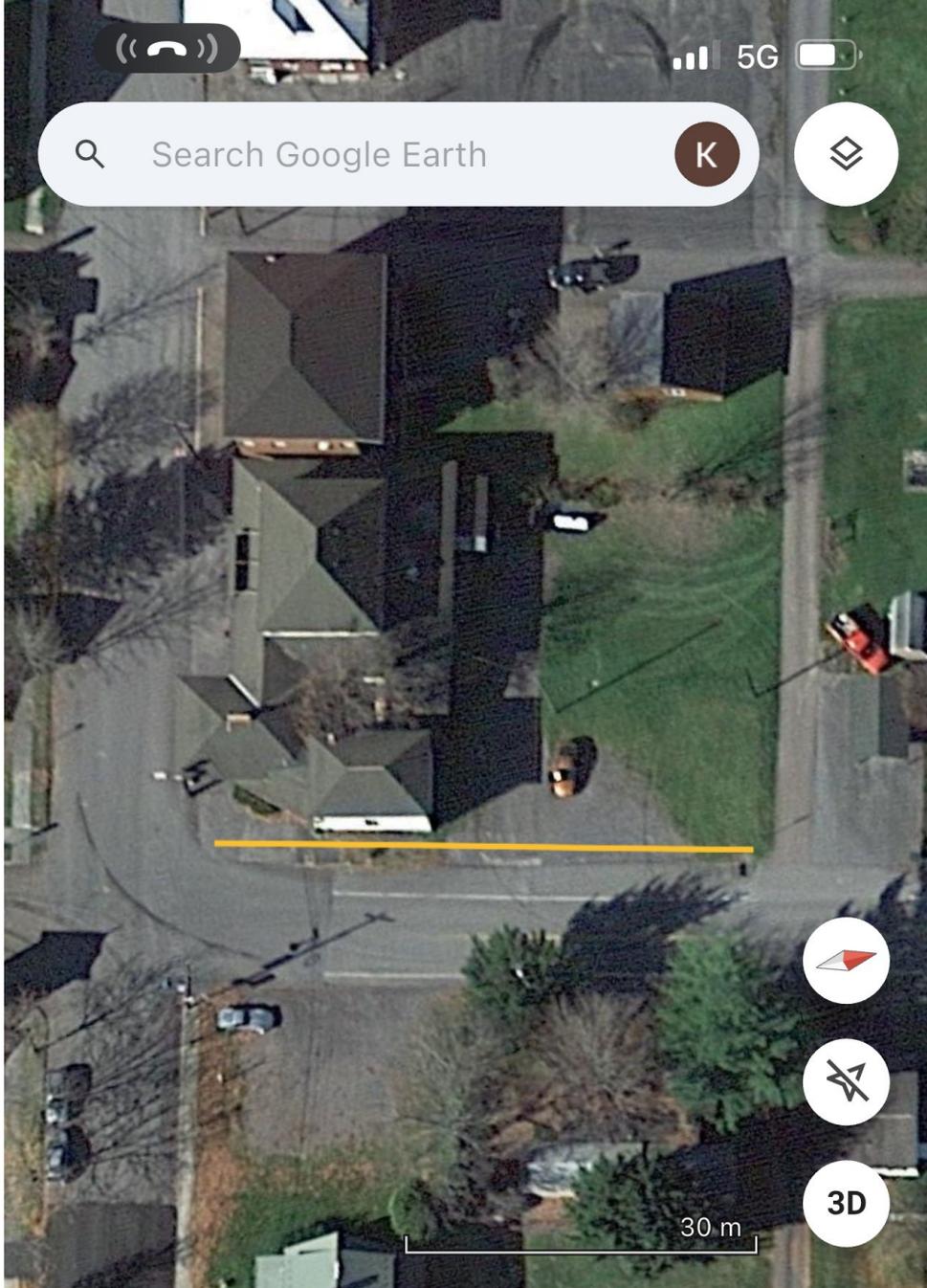


5G



Search Google Earth

K



30 m



## Measure



Move the map and add points to measure distances and area

Length

148 ft



Heading

13.69°



Save to project



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**Appendix C**

## Friendsville Tree Committee

**Appointed by: Mayor Spencer R. Schlosnagle**  
**Effective June 2, 2025**

Michael Artice, Chairperson P.O. Box 142 Friendsville, MD 21531 C: 301.697.2205	June 30, 2026
Chad Bittinger, Council Member P.O. Box 368 Friendsville, MD 21531 C: 301.746.2305	June 30, 2026
Dred W. Lowdermilk, Town Employee P.O. Box 242 Friendsville, MD 21531 C: 301.746.2157 H: 301.533.8930	June 30, 2026
Pam Jasper 836 Bear Creek Road Friendsville, MD 21531 H: 301.746.5463 C: 301.980.9761	June 30, 2026
Melissa Custer c/o Ruth Enlow Library Friendsville Branch PO Box 57 Friendsville, MD 21531 O: 301.746.5663	June 30, 2026
Andrea Croskey P. O. Box 384 Friendsville, MD 21531 C: 215.906.6240	June 30, 2026



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***PLANNING COMMISSION MEMBERS***  
*(Revised 6/2/2025)*

**Appendix D**

Kevin Sessler  
P. O. Box 352  
Friendsville, MD 21531  
301.746.2976, email: (No email address)

June 30, 2030

Carol McMahon-Calhoun  
P.O. Box 119  
Friendsville, MD 21531  
301.746.4083, email: [carol@allearthtours.com](mailto:carol@allearthtours.com)

June 30, 2029

Phil Smith  
P.O. Box 268  
Friendsville, MD 21531  
301.750.5134, email: [philio123@yahoo.com](mailto:philio123@yahoo.com)

June 30, 2028

Lynn Aycock  
608 Water Street  
Friendsville, MD 21531  
540-580-2943, email: [Lynn.Aycock819@gmail.com](mailto:Lynn.Aycock819@gmail.com)

June 30, 2027

Jennifer Uphold  
P.O. Box 127  
Friendsville, MD 21531  
301-746-5881, email: [jenniferuphold@gmail.com](mailto:jenniferuphold@gmail.com)

June 30, 2026

Spencer R. Schlosnagle, Member at Large  
P.O. 235  
Friendsville, MD 21531  
301.501.1605, email: [srschlosnagle@gmail.com](mailto:srschlosnagle@gmail.com)

June 30, 2026

***ZONING BOARD OF APPEAL MEMBERS***

Jennifer Resh  
300 Stiff Road  
Addison, PA 15411  
240.321.2770, email: [jennifilsinger@gmail.com](mailto:jennifilsinger@gmail.com)

June 30, 2026

Craig Umbel, Chairman  
242 Maple Street  
Friendsville, MD 21531  
301.616.5499, email: [craig.umbel@maryland.gov](mailto:craig.umbel@maryland.gov)

June 30, 2026

Kimberly Thomas  
206 Maple Street  
Friendsville MD 21531  
301.501.2282, email: [kimthomas1432@hotmail.com](mailto:kimthomas1432@hotmail.com)

June 30, 2026

Robin Sines, Alternate  
P.O. Box 103  
Friendsville, MD 21531  
301.746.5603

June 30, 2026