



*Mayor and Town Council  
Town of Friendsville  
Founded 1765*

P.O Box 9,  
Friendsville MD 21531  
Ph: 301-746-5919  
info@friendsville.org  
www.friendsville.org

---

**Friendsville Mayor & Town Council Minutes**  
**April 7, 2025**

**Attendance:**

Spencer R. Schlosnagle, Mayor

Wanda Guard, Administrative Assistant, Clerk-Treasurer

Council Members: Michael Artice, James Hook, Pam Humberson, Edward Kelley & Robert Sines

**Citizens/Guests:** Jamie Spano, Matt Fithian, Ana Sines, Lynn Aycock, Jennifer Resh, Marty McCabe, Jason Donahue, Kelsey Artice, Randy Humberson, Tommy Gooch, Terry & Jennifer Uphold, Jess Whittemore, Molly Ramsey, and Madi Miro.

**Call to Order:** Pamela Humberson, Council President, convened the general meeting of the Mayor and Town Council on April 7, 2025, at 6:05 p.m.

**Openings:** All attending the meeting recited the Lord's Prayer and the Pledge of Allegiance to the Flag of the United States of America.

***Approval of the Agenda – April 7, 2025***

**Motion #1:** (Council member Artice/Council member Hook) Approval to accept the April 7, 2025, agenda with the correction of Tommy Gooch & Randy Humberson added to the agenda representing the Woodman Life Chapter 45. 5 in favor/0 opposed/0 abstention. Motion carries.

***Approval of the General Meeting Minutes – March 17, 2025***

**Motion #2:** (Council member Sines/Council member Hook) Approval of accepting the general meeting minutes for March 17, 2025, with no corrections. 5 in favor/0 opposed/0 abstention. Motion carries.

**To The Floor:**

***Woodman Life Chapter 45***

Tommy Gooch and Randy Humberson representing the Woodmen Life Chapter 45 proudly presented two American flags to the Town of Friendsville.

***Marty McCabe, We Rise Property Services LLC***

Mr. McCabe, a local landscaping business owner, has offered to plant a tree in town in honor of Earth Day, April 22, 2025. He will cover all associated costs, including planting, mulch, and a protective cage, up to \$100.00, as a gesture of appreciation and gratitude to the community. Mayor Schlosnagle recommended the tree be planted in the town park near the lower pavilion, where additional shade is needed, possibly a maple tree. Coordination will be handled through Councilmember Artice, Chair of the Tree Committee. The council concurs with the decision.

***Jason Donahue***

Jason Donahue addressed the Mayor and Town Council to share encouraging news regarding increased business activity within the town for the future. He noted that with more businesses opening, there will be a noticeable rise in foot traffic throughout the area. While this growth is a positive development for the town, it also raises concerns

regarding pedestrian safety. To support this concern, Mr. Donahue has proposed crosswalk locations. These include:

- Four crosswalks at the intersection of Maple Street and Second Avenue
- One crosswalk at Second Avenue and Chestnut Street
- Four crosswalks at the intersection of First Avenue and Chestnut Street

Mayor Schlosnagle acknowledged the importance of the issue and stated that it would be appropriate to address this topic at the next Traffic Advisory Committee meeting. The mayor also mentioned the potential involvement of County and State Roads departments to assist with the installation of the crosswalks. Additionally, he noted that the Town's maintenance team would be available to support the project as needed.

### ***Jess Whittemore***

Jess Whittemore addressed the Mayor and Town Council to provide an update on river-related advocacy and recent developments in the county. He began by highlighting ongoing concerns about proposed trail expansions and the construction of bridges across the river. Jess and fellow advocates are working to preserve the primitive and rural character of the river area and are therefore opposing further development. The goal is to maintain the natural integrity of the landscape and prevent overuse or urban-style expansion. He also provided an update on a previous legislative threat to white water releases. Last year, a Scenic Protected Area (SPA) bill was introduced by Senator McKay, which proposed lowering Deep Creek Lake to extremely low levels. If passed, this would have resulted in the loss of two-thirds of scheduled white-water releases—an outcome that would have significantly impacted recreation and the local economy. Fortunately, the bill was defeated due to coordinated advocacy efforts. In a positive turn, Jess reported that Senator McKay has decided not to reintroduce the bill in 2025, choosing instead to take a more collaborative and proactive approach this year. To close, Jess introduced two new team members who will be working with him on river and watershed advocacy. Molly Ramsey will serve as the new Watershed Coordinator, and Madi Miro who will be assisting Jess in ongoing efforts. Their involvement signals a strengthened commitment to protecting the river and engaging with the community moving forward.

### ***Jamie Spano, Garrett County Health Department Outreach Worker.***

Don't believe the myths—marijuana is addictive. About 1 in 10 people who use marijuana may develop an addiction, and that risk increases to 1 in 6 for those who start using it before age 18. Today's marijuana is much stronger than it used to be—containing over three times the concentration of THC compared to 25 years ago. In Maryland, the legal age to purchase and possess marijuana is 21. However, 'legal' doesn't mean it's safe for everyone, especially young people. Jamie is available at the Friendsville Senior Center 2–3 days a week and works with local elementary schools.

### ***Jennifer Uphold, Greater Friendsville Business Association***

- Shared the “Spring Tour” event from April 12, 2025 – April 19, 2025
- Business Sign – Inquired about the status of where the sign would be located.  
Mayor Schlosnagle will investigate the details of size and design of the sign with them and who will need to submit a zoning application.

### ***Matt Fithian***

Matt mentioned that he attended the public meeting hosted by the DNR concerning Nextera Energy's proposed transmission line project, which would cross the Youghiogheny River. He inquired whether anyone had been contacted directly and if a private meeting had been held with the town. Mayor Schlosnagle responded that the only meeting the town was aware of was the one organized by the DNR. Council member Kelley added that Environmental Resource Management Firm has scheduled an open house on the topic in

coordination with the Friendsville Volunteer Fire & Rescue Department. The session will take place on May 6, 2025, from 3:00 p.m. to 7:00 p.m.

### **Unfinished Business**

#### ***Michael Llewellyn & Paugh Property Update***

At 5:00 p.m. today, the Mayor and City Council convened in a closed session to discuss the Paugh Property with the town's attorney, Michael Llewellyn, as well as code enforcement cases presented by Jarrett Mahoney. The authority to hold this closed session is granted under Section 3-305(b)(1)(i) of the General Provisions Article of the Annotated Code of Maryland.

Present at the meeting were Mayor Spencer Schlosnagle; Wanda Guard, Administrative Assistant and Clerk-Treasurer; and Council Members Michael Artice, James Hook, Pam Humberson, Edward Kelley, and Robert Sines.

Upon a motion by Council Member Hook, seconded by Councilman Sines, the Council voted unanimously (5–0) to proceed with legal restoration efforts, contingent upon acknowledgment from the estate's personal representative, Amanda Mattingly.

Following this, a motion to close the session was made by Council Member Hook and seconded by Council Member Sines, with a unanimous vote (5–0) in favor. The meeting adjourned at 6:00 p.m.

#### ***Zoning Board of Appeals – Public Hearing SE/VR 2025-02 March 26, 2025***

Wanda Guard, Administrative Assistant, shared that the Friendsville Zoning Board of Appeals SE/VR2025-02 Opinion and Order written by Craig Umbel was emailed to Bruce Metz on April 7, 2025, for Heather Umbel.

#### ***Central Garrett Baseball Utility Reimbursement***

Wanda Guard, Administrative Assistant shared the email dated March 21, 2025, from Central Garrett Baseball in response to them being responsible for the utility reimbursement from March – July. Mayor Schlosnagle shared details and pictures of the “squatter” in the softball restroom.

**Motion #3:** (Council member Kelley/Council member Artice) Approval to only bill Central Garrett Baseball for utility reimbursement from April - June. 5 in favor/0 opposed/0 abstention. Motion carries.

#### ***Veteran's Banner & Memorial Day Parade on May 26, 2025***

Wanda Guard, Administrative Assistant, shared that Dottie Frazee is leading the project and providing weekly updates. Coordination is underway for the banners, program, and parade. If the State Highway approves the parade, it will begin at 3:00 p.m., followed by the program.

#### ***Seasonal Maintenance Worker Announcement***

Mayor Schlosnagle shared that it is on the town's website, Facebook page and in the Republican newspaper. To date no applications have been received.

#### ***Friendsville Community Park Restroom/Electrical Room Facility***

Mayor Schlosnagle shared that the Town of Friendsville received acknowledgement that the grant application has been approved by the Board of Public Works. He recommended submitting the attached notice to bidder's ad (**Appendix A**) be placed in the Republican Newspaper for two weeks at the cost of \$80.70.

**Motion #4:** (Council member Artice/Council member Kelley) Approval to submit the notice to bidder advertisement for Friendsville Community Park Restroom/Electrical Room facility to the Republican. 5 in favor/0 opposed/0 abstention. Motion carries

## New Business

### ***Chips Network Inc. Proposal (Appendix B)***

**Motion #5:** (Council member Sines/Council member Hook) Approval to accept proposal dated 12/02/2025 \$1,107.60 if it covers everything for the camera and fiberoptic.

5 in favor/0 opposed/0 abstention. Motion carries

### ***Town Wide Yard Sale***

**Motion #6:** (Council member Artice/Council member Sines) Approval to hold the Townwide Yard Sale on Monday, May 26, 2025.

5 in favor/0 opposed/0 abstention. Motion carries

### ***Clerk's Report – March***

**Motion #7:** (Council member Sines/Council member Artice) Approval to accept the clerk's report, payables, receivables, and salary summary for the month of March.

5 in favor/0 opposed/0 abstention. Motion carries

### ***Mayor's Report:***

- Review the 42 bridge closure details from the State Highway Administration April 15, 2025.
- POS FY26 Deadline is May 19, 2025, to Siera Wigfield, please let us know if you have any suggestions to submit. It is a 90/10 grant.
- Received approval for \$35,000 from Community Development Block Grant to update the Town of Friendsville zoning ordinance from Secretary Jake Day.
- Reminded the group of the Deep Creek Lake 100 celebration: parade, and banners.
- Reviewed with council members Naylor's proposal/invoice error and why we wrote an additional check to Naylor's Hardware. Naylor's requested that it be finalized by 3/31<sup>st</sup>.

**Motion #8:** (Council member Hook/Council member Sines) Approval to purchase 8 chamber council chairs from the Office Depot for the total amount of \$799.92.

5 in favor/0 opposed/0 abstention. Motion carries

- Sidewalks will need to out to bids; council will need to discuss this at the next meeting.

### ***Committee's Reports:***

- |   |   |
|---|---|
| • <b><i>Buildings:</i></b> Nothing              | • <b><i>Community Park:</i></b> Nothing       |
| • <b><i>Safety:</i></b> Nothing                 | • <b><i>Trees &amp; Shrub:</i></b> Nothing    |
| • <b><i>Streets &amp; Sidewalks:</i></b> Noting | • <b><i>Economic Development:</i></b> Nothing |

**Concerns of Council Members:** None

### **Important Dates**

- April 21, 2025, 5:30 p.m.  
Friendsville Community Park Restroom/Electrical Room Facility Pre-Bid Meeting
- April 21, 2025, 6:00 p.m. Mayor & Town Council meeting

### **Adjournment:**

**Motion #9** (Council member Hook/Council member Sines): Approval to adjourn the meeting.

5 in favor/0 opposed/0 abstention. Motion carries.

The meeting was adjourned for 8:30 p.m.

Respectfully Submitted,

*Wanda M. Guard*

Wanda M. Guard,  
Administrative Assistant, Clerk-Treasurer

Approved:

*Spencer Schlanoff*  
4/21/2025  
Mayor



*Mayor and Town Council*  
*Town of Friendsville*  
*Founded 1765*

P.O Box 9,  
Friendsville MD 21531  
Ph: 301-746-5919  
info@friendsville.org  
www.friendsville.org

## **Appendix A**

April 8, 2025

FOR IMMEDIATE RELEASE

Contact: Wanda Guard, Administrative Assistant, Clerk-Treasurer

**NOTICE TO BIDDERS**  
**Town of Friendsville**  
**Friendsville Community Park Restroom/Electrical Room Facility**

The Town of Friendsville invites qualified contractors to submit bids for the construction of a restroom/electrical Room building at the Friendsville Community Park.

**Pre-Bid Meeting:**

Date: April 21, 2025

Time: 5:30 PM

Location: Town Hall, 945 Community Drive, Friendsville, MD

Bid packets will be distributed during the pre-bid meeting to provide interested parties with essential project information.

**Bid Submission Deadline:**

All bids must be securely sealed and clearly marked " Restroom/Electrical Room Facility " on the outside of the envelope and submitted to the Town of Friendsville, P.O. Box 9, Friendsville, MD 21531 on or before Monday, May 5, 2025 by 12:00 noon.

**Bid Open & Review Meeting:**

Date: May 5, 2025

Time: 6:00 PM

Location: Mayor and Town Council meeting

The Mayor and Town Council will open, and review all submitted bid/proposals during this meeting. Please be advised that the Mayor and Town Council reserve the right to reject any or all bids.

For inquiries or additional information, please contact the Friendsville Town Hall at [info@friendsville.org](mailto:info@friendsville.org) or call 301.746.5919.

By authority,  
Mayor & Town Council of Friendsville, MD  
Wanda M. Guard,  
Administrative Assistant, Clerk-Treasurer

Please run in the issue of April 10, 2025, and April 17, 2025.



CHIPS Network Inc.  
12978 Garrett Highway  
Oakland, MD 21550  
301-387-5652

12/02/2024

## Appendix B

CHIPS Network is pleased to provide the Town of Friendsville with the following project proposal:

### **Scope: Provide materials and labor to protect existing fiber cable in conduits and mount camera**

1. Provide underground vault for fiber coil.
2. Quoted price for other to provide the digging/excavating around existing conduits and to place vault at ground level. CHIPS will provide assistance when ready for conduits to be cut and positioned within vault with fiber unharmed.
  - a. Fiber currently has a bad bend where the center strength member is broken, but fiber cable is operational. Some damage may be incurred with moving fiber into vault. Additional materials & labor may be needed to repair, but with care when moving should not cause any issues.
3. Quoted price for others to provide and install additional 2" conduit or similar to be installed from vault to new concession stand building for new network cable for previously installed camera.
  - a. Assistance/direction of installation can be provided by CHIPS as needed.
4. Provide and install new category 6 outdoor rated cable through existing conduit where existing category 6 cable is too short from previous install. Existing cable will be used as a "pull string" to place new cable in conduit. Cable will be run through new 2" conduit to building and end at camera mounting location. Cable will be terminated using 468B landing pattern and camera verified to be operational.

### **Exclusions and Clarifications:**

- *Equipment such as ladder, safety devices, and testing to be included in price*
- *Completion of approved work could be determined by weather or other unforeseen issues and delays*
- *Excludes weekend and holidays unless otherwise agreed upon*
- *Any delayed or inaccessible access to locations that would prevent continued work maybe be billed at T&M rates*
- *Building access will be requested in advance for ease to all parties*
- *Payment terms are Net30 on completion of job*
- *Unforeseen/non-typical issues will be addressed as soon as they are apparent with approval from both parties*
- *Modifications to scope can be made with written request*
- *Quote is applicable for 30 days from 12/02/2024*

**Total Quoted Price with Labor and Materials .....\$1,107.60**

Approval Signature: \_\_\_\_\_ Date: \_\_\_\_\_