

Friendsville Town Council Minutes
August 7, 2023

Attendance:

Mayor Spencer Schlosnagle, and Wanda Guard, Administrative Assistant, Clerk-Treasurer. Council members: Pamela Humberson, President, Michael Artice, Edward Kelley, Sheryl MacLane, Robert Sines, and Zachary Trautwein.

Public: Friendsville Day Committee Members-Georgia Yoder, Bonnie Artice, Kimb Alexander; Ruth Enlow Library-Melissa Custer; Central Garrett Little League-Craig Umbel; Friendsville resident-Rosana Felizardo; Garrett County Sheriff Department-Deputy Anderson and The Republican newspaper reporter-Claire Sullivan.

Call to Order: Council President Humberson called August 7, 2023, the general meeting of the Mayor and Town Council to order at 6:05 p.m.

Invocation/Pledge of Allegiance: All attending the meeting recited the Lord's Prayer and the Pledge of Allegiance.

Motion #1: (Councilwoman MacLane/Councilman Kelley): Accepted the August 7, 2023, agenda. 6 in favor/0 opposed/0 abstention. Motion carries.

A correction to the July 17, 2023, general minutes on the third page at the top where it says Open Space grant was submitted on 06/31/2023 should be changed to May 31, 2023.

Motion #2: (Councilwoman MacLane/Councilman Trautwein): Approval of July 17, 2023, general meeting minutes with the correction. 6 in favor/0 opposed/0 abstention. Motion carries.

To The Floor:

- Friendsville Day Committee: The committee shared the schedule of the events and coordinately invited the council members to attend the event. Wanda requested that they share their committee/event contact person with her, so when she receives inquiries, she can forward them to the correct contact person. Insurance for the event was obtained and a copy will be given to the Town of Friendsville. There are lots of food vendors and free activities for children. Is it an issue if the overparking for the event would park in the school or fire department parking lots. Ed explained that they should not block the main doors of the firehall. He will make sure there are cones in front of the doors. Mayor Schlosnagle will have Jamie Friend reach out to them regarding the school parking lot.
- Craig Umbel from Central Garrett Little League shared that they had vandalism to the Friendsville field dugout in June. The shingles were torn off the roof. Craig reached out to Rigidply Rafters Inc. to get steel. The quote received from Rigidply Rafters Inc. was they would donate half of the cost of the steel with the obligation that they will advertise for them for the rest of the year and the rest of the balance would be paid. The quote is to place steel on both dugouts. The total amount for the steel is \$904.21. Craig asked if there was money available from the Town of Friendsville to cover the balance, \$452.11. They will take care of doing the work and hope to replace the roofs with steel this fall and the advertisement sign for Rigidply Rafters Inc.

Motion #3: (Councilman Sines/Councilman Kelley): Approval to cover the cost of the steel for the dugout, \$452.11 from the Commissioner Park Gift. 6 in favor/0 opposed/0 abstention. Motion carries.

Melissa Custer – Ruth Enlow Library shared that she received an email from a gentleman from the Maryland Food Bank asking about the possibility of bringing a Mobile Market Program to our area. They reach out to food desert area. They have a truck with a ramp that they will bring in and residents will “shop the truck”. The truck with the ramp will occupy 5-6 parking spaces, it is approximately thirty-three feet with a ten-foot ramp. They are looking at coming once a month and they try to coordinate with other outreach organizations. Melissa shared that on the second Wednesday of the month, they already have a representative from GC Social Services and American Job Center, so they are looking at that as a time to work for the truck to come. It might be a good tie in since folks will be at the library already. The truck will be here in the afternoon, for a two-hour timeframe. The truck will be here starting in September through June. Advertisement flyers will be available from the Maryland Food Bank. A host agreement will need to be signed by the library. Melissa has also made Thomas aware of the request.

Motion #4: (Councilman Trautwein/Councilman Sines): Approval for the Maryland Food Bank Mobile Market Program, “Shop the Truck” to set up at the library on the 2nd Wednesday of the month from September 2023 through June 2024.

6 Favor/0 opposed/0 abstention. Motion carries

- Rosana Felizardo-request to put up a fence at her location 423 Oak Street. It was explained that a permit will need to be completed and sent to the county for approval. Permit paperwork was given to Ms. Felizardo. President Humberson, explained to Ms. Felizardo that the fence cannot be attached to the other fence, there is a town alley between the two properties. The fence cannot be higher than 6 ft and must be 5 ft from the property line. The alley is sixteen feet. Ms. Felizardo also inquired about purchasing the alley. President Humberson explained that adjacent property owners of the alley must agree to have the property surveyed, and each will need to purchase eight feet of the alley. Mr. Kelley will assist Ms. Felizardo with the location of the fence on her property.
- Deputy Anderson shared that the Narcotic Task Force and the Maryland State Police data is not public information, but he was able to share that Friendsville is one of the towns that they are concentrating on with investigations.

Incident Log (7/1/2023-7/31/2023)

Two animal complaints

One well-being check.

1 CDS traffic stop

Five patrol calls – an officer coming through the town, usually 1-2 hours.

One process served.

One sex offense case

1 911 hang up, possibly an accidental call.

Deputy Anderson spoke with Ms. Felizardo and gave her recommendation with obtaining a peace order before they can get involved. Mayor Schlosnagle shared with Deputy Anderson that the Community Park circle drive, and Kendall Trail also should be monitored when they are doing their patrol..

Unfinished Business:

AR Accounts – several payments have been received, Councilwoman Humberson and Mayor Schlosnagle spoke with Carol. Jo Sheffield emailed today regarding Deep Creek Refuse account. The personal property tax should not have been billed.

Motion #5: (Councilman Sines/Councilman Trautwein): Approval to write-off the outstanding account for Deep Creek Refuse \$1,583.82. since they are not in the town limits.

6 Favor/0 opposed/0 abstention. Motion carries.

Pavilion #2 Electrical Work – Ringer Electric – work was done on the pavilion.

4 Pavilion Grills – purchased and installed by Dred & Clint.

Park Solar Lights – purchased and received; Councilman Trautwein along with the maintenance workers will look at how to install the lights and if a bracket will need to be made tomorrow.

CHIPS Network – (Laptop, docking station, keyboard, mouse) purchased and received. A computer system has been set up in Mayor's office.

Grants

Community Legacy (The Friend Family Association of American Museum/Library) – Resolution 2023-03 – Support for Community Legacy Funding.

Motion #6: (Councilman Trautwein/Councilman Sines): to accept the Resolution 2023-03 Mayor and Town Council of Friendsville support for Community Legacy Funding, CL-2024—GCCAC-055558, Friend Family Museum – Library Exterior Improvements.

6 Favor/0 opposed/0 abstention. Motion carries.

CFI Grant Francis Energy – Signed host agreement received.
Mayor shared the document with the council showing the maps.

Community Parks & Playground (Restroom/Electric Room)
The application is due on August 23, 2023. Mayor Schlosnagle is meeting with Jeremy Gordon from Beitzel for a proposal on Wednesday, August 9 at 11:00 a.m.

Terry Spear will present the concession stand /bathroom plans at the next council meeting on 08/21/2023.

Comprehensive Plan Public Meeting – “Friendsville Needs Your Input” meeting on Thursday, September 21, 2023, at FVFRD 6:00 p.m. – 7:30 p.m.

AL/GAR MML Chapter Dinner Meeting – August 23, 2023, Town of Grantsville
Penn Alps, 125 Casselman Road, Grantsville, MD 21536 RSVP by 8/14/2023.

New Business:

Friendsville Days Donation Letter

Motion #7: (Councilwoman MacLane/Councilman Kelley): approval to donate \$500.00 to Friendsville Days.

6 Favor/0 opposed/0 abstention. Motion carries

Mayor's Report:

- State Senator Michael McKay donated 2-4x6 State Flags to the Community Park; Mayor Schlosnagle will send a "thank you" letter to Senator McKay
- Veteran's Memorial needed a MOA. Mayor Schlosnagle and Wanda drafted up the MOA agreement, which was approved by the attorney and submitted to Alexis Dukes, State of Maryland. They are moving forward with the grant.
- At the Tri-Council meeting on Wednesday, it was announced that money from the Appalachian Regional Commission may be available. Hopefully in the next year we can receive some money to help with the care and upkeep of Kendal Trail. It was noted that the trail is maintained by the town, we mow a path up through to the second bridge.
- Waterway Improvement Grant – The grant is due September 18, 2023. Mayor Schlosnagle suggested that this money could be used for the stone/cement steps down to the water over by the Methodist Church. After discussion, the council decided not to move forward with applying for the grant money.
- Derrick Lowdermilk replaced the valve in the restroom.
- Dollar General store will be getting the fields mowed/brush hog this week.
- After the storm today, along Community Drive the tree along the river by the dumpster went down.
- Jarrett Mahoney will be coming to the meeting in September with an update on the cases.

Clerk's Report, Payables, & Receivables

July's clerk's summary and QuickBooks expense, income & salary reports reviewed with the council. Wanda shared that sub-contractors should always have a certificate of liability on file with the Town of Friendsville before doing the work for the town.

Motion #8: (Councilman Trautwein/Councilwoman MacLane): Approval to accept the clerk's report, payables, receivables & salaries for the month of July.

6 in favor/0 opposed/0 abstention. Motion carries.

Committees Reports:

- Buildings: Nothing
- Safety: Nothing
- Streets & Sidewalks: Councilwoman Humberson suggested that the Town of Friendsville put up a mirror on the utility poles on the Walnut Street curve and the end of Ross Avenue. Councilman Trautwein shared that convex safety mirror - 30" acrylic, outdoor is available from Uline and approximately \$175.00. Wanda will contact the utility company regarding permission to put up the mirrors.
- Community Park: park rentals only a year out.
- Trees & Shrub: Sheryl, Pam, Ed & Spencer met with Ranger Cole who gave permission to cut the patch of trees & trim walnut tree east side of the building; he will send the permits. An estimate will need to be received from Kevin Savage.

Motion #9: (Councilman Sines/Councilwoman MacLane): Approval to obtain a proposal from Kevin Savage to cut the patch of trees & trim walnut tree on the east side of the building and the tree located on Community Drive on the riverbank. If the majority of the Council is agreeable with the proposal, we will move forward with the removal.

6 in favor/0 opposed/0 abstention. Motion carries.

- Economic Development: Councilman Trautwein shared that someone may be interested in putting a business in Friendsville. He is going to talk to the person and see what her thoughts are about moving her business to Friendsville.

Concerns of Council Members: Council discussed the Birds of Prey program and the cost.

Next Meeting: The next town council meeting will be on August 21, 2023, starting at 6:00 p.m.

Adjournment: The meeting was adjourned at 8:20 p.m.

Respectfully Submitted,

Wanda M. Guard

Wanda M. Guard,
Administrative Assistant, Clerk-Treasurer

Approved:

Spencer R. Schlomach
Mayor

9/18/2023