

Friendsville Town Council Minutes
June 19, 2023

Attendance:

Mayor Spencer Schlosnagle, and Wanda Guard, Administrative Assistant/Clerk/Treasurer. Council members: Pamela Humberson, Michael Artice, Edward Kelley, Sheryl MacLane, Robert Sines and Zachary Trautwein. Public: Don Vandiver, Clair Sullivan, the reporter from The Republican newspaper, and Deputy Bittinger.

Call to Order: Council President Humberson called June 19, 2023, the general meeting of the Mayor and Town Council to order at 6:00 p.m.

Invocation/Pledge of Allegiance: All attending the meeting recited the Lord's Prayer and the Pledge of Allegiance.

Motion #1: (Councilwoman MacLane/Councilman Kelly): Accepted the 06/19/2023, agenda. 6 in favor/0 opposed/0 abstention. Motion carries.

Motion #2: (Councilwoman MacLane/Councilman Trautwein): Approval of May 15, 2023, general meeting minutes. 6 in favor/0 opposed/1 abstention. Motion carries.

To The Floor:

The Garrett County Sheriff's Department was represented by Deputy Bittinger. They had twelve incidents in Friendsville in the month of May. They had eleven patron checks each hour. Mayor Schlosnagle shared an issue to be addressed regarding speeding through town on Maple Street and continued to have reports of "needles" at the bridges. Mayor also requested continued patrol of the park, Kendall Trail, and up by the Methodist church.

Mr. Don Vandivner shared that the boxes in the horseshoe pits will need to be replaced. He shared that he has a group that is willing to construct the horseshoe pits. The supplies that are needed are as follows:

- 13 – 2 x 8 x 6
- 6 – 2 x 6 x 10
- 2 – 1lb boxes of 2 1/2" screws

Motion #3: (Councilman Sines/Councilman Kelly): Approval for Mr. Vandivner to complete the work on the boxes for the horseshoe pit at the park. The Town of Friendsville will order the supplies from G&W and will have the supplies delivered to his house. 6 in favor/0 opposed/0 abstention. Motion carries.

Unfinished Business:

Wanda submitted the 12x20 pavilion proposal to Program Open Space.

Mayor Schlosnagle signed a letter of partnership for Maryland Clean Energy and a letter of intent for Francis Energy. A map was shared showing the location of the EV chargers.

New Business:

Mayor Schlosnagle read the letter to Duane Yoder, Community Action Committee, Inc., and Resolution #2023-02 – Mayor and Town of Friendsville Support for the Garrett County Circuit Rider Town Manager Program.

Motion #4: (Councilman Trautwein/Councilman Artice): Approval to accept Resolution #2023-02 – Mayor and Town of Friendsville Support for the Garrett County Circuit Rider Town Manager Program. **6** in favor/0 opposed/0 abstention. Motion carries.

Community Parks & Playgrounds grant application is due August 23, 2023. Mayor Schlosnagle shared the information on the grant. A detailed proposal would need to be submitted. The grant award will be announced in May 2024. Bids will need to go out. The funds will be for FY2025. The grant could be used for a new bathroom by the dugout or a large pavilion out below the tennis court. The grant is to be for a project with a 20-year lifespan.

Motion #5: (Councilman Sines/Councilman Artice): Approval to proceed with obtaining proposals for a new Men/Women (handicap accessible) bathroom and electrical panel room to submit to the CPP grant. **6** in favor/0 opposed/0 abstention. Motion carries.

Rental Council Chamber: an inquiry was received; Mayor Schlosnagle verified if the council would want to rent the room guidelines for renting the room would have to be set up. The Town Council had a 100% consensus **not** to rent the Friendsville Council Chamber room.

Mayor Schlosnagle submitted a proposal to the Community Legacy Grant for repairs of windows at the Friend Family Association of American Museum/Library. The Town received an estimate to have all the necessary work that needs to be done to improve the exterior of the building. The old trim needs scraped and repainted. The window trim needs new seals and to be repaired and repainted along with the remaining trim and fascia. The estimate to do this work for the proposal is \$28,150.00. It will be a 100% grant-funded project.

Mayor Schlosnagle presented the FY23 (2022-2023) amended budget for the Town of Friendsville.

Amended Line Items for Fiscal Year 2022-2023

Transfer the noted amounts from the following account: Contingency **\$ 10,374.00**

Transfer the noted amount to the following accounts:

Maintenance Personnel	\$ 6,500.00
Administrative Expense	2,100.00
Office	458.00
Telephone	288.00
Garrett County Commissioners Park Gift	<u>1,028.00</u>
	\$ 10,374.00

The reasons for the adjustments in the budget are as follows:

Maintenance Personnel: Additional hours for mowing and increase of tax rate.

Administrative Expense: Increase in hotel lodging, meals, rental vehicles, and fuel.

Office: Additional purchase of software and monitor.

Telephone: Did not budget enough at the beginning of the fiscal year.

Garrett County Commissioners Park Gift: Submitted extra to show that there is a need.

Motion #6: (Councilwoman MacLane/Councilman Trautwein): Approval accept the amended budget for FY23 (2022-2023). **6** in favor/0 opposed/0 abstention. Motion carries.

Attached are the committee assignments updated by Mayor Spencer R. Schlosnagle on June 19, 2023.

Motion #7: (Councilman Sines/Councilman Kelley): Approval to accept the committee appointments effective as June 19, 2023. **6** in favor/0 opposed/0 abstention. Motion carries.

Mayor's Report:

- Townhall after-hours drop box installed.
- Solar lights installed on the flag poles.
- Continue the situation with the road at Marathon due to the water line. SHA recommended fillable fill to help with the issue. Contacted public utilities regarding the issue.
- Mayor received a request for pickleball court lines to be painted on the tennis court. Town Council will investigate painting the lines.
- Comprehensive Plan steering committee meeting is scheduled for 6/20/2023 at 5:00 p.m. Council is welcome to attend.
- It was brought to the mayor's attention that when elementary school has functions, the increase in the number of parked cars is causing an issue with the flow of traffic on the street. It was decided that this will need to be brought to the attention of the Board of Education and the transportation department.
- Several almost accidents on the curve at Walnut Street. There was a discussion about possibly widening the road curve on Walnut Street. The Streets & Sidewalks committee will research the request.
- Connor Norman, GC Economic Development shared that there is a grant to assist businesses; contact the office at 301.334-7281 or cnorman@garrettcounty.org for additional information.
- First United Bank & Trust Friendsville Community Office have extended their hours on Fridays to better serve their valued customers. They are open on Friday from 9:00 a.m. - 5:00 p.m.
- Grantsville Basketball light tokens are no longer being used. Grantsville installed sensor lights that go on up to 9:00 p.m. The lights are motioned with a timer.
- Grand Fondo – 6/17/2023 with 400 bicycle participants; Councilwoman MacLane, Councilman Artice & Mayor Schlosnagle maned the first aid stand at the community park.
- Mayor Schlosnagle received a phone call regarding canopies & camping at the recreational parking lot. Mayor Schlosnagle and Councilwoman MacLane spoke to them and requested that in the future they notify the Mayor, Town Council, or Townhall when they are planning to have an event.
- GC Public Permits notified our office that Jim Field's request was on hold.

Clerk's Report, Payables, & Receivables

Wanda reviewed the reports and explained that a detailed payable & receivable report will be emailed to the council & mayor for review each month.

Motion #8: (Councilman MacLane/Councilman Trautwein): Approval to accept the clerk's report, payables & receivables for the month of May. **6** in favor/0 opposed/0 abstention. Motion carries.

Committees Reports:

- Buildings: Nothing

- Streets: Possibility of grinding off the unlevel areas of the sidewalks. The committee will review the request.
- Christmas Activities: Nothing
- Economic Development: Anchor Church will be opening the Root Café soon, possibly in July. The proceeds will help to fund the "Tree of Life Program". The church did a service project a couple of Wednesdays ago cleaning up the areas, washing windows, and assisting anyone in need on the main Street of the town. They will continue to do service projects and are looking for suggestions.
- Safety: Nothing
- Community Park: Councilman Trautwein investigated solar lights and shared the details of the lights. He will email the website with the information to Wanda.
- Trees & Shrubs: Nothing

Concerns of Council Members:

Councilwoman Humberson reiterated the need to address the issue with Walnut Street. The street committee and any councilman that is available will investigate it.

Next Meeting: The next town council meeting will be on July 17, 2023, starting at 6:00 p.m.

Adjournment: The meeting was adjourned at 8:15 p.m.

Respectfully Submitted,

Wanda M. Guard

Wanda M. Guard,
Administrative Assistant, Clerk-Treasurer

Approved:

Steven Schlanach
Mayor

7/17/23

*Mayor and Town Council
Town of Friendsville
P.O. Box 9
Friendsville, MD 21531
Founded 1765*

COMMITTEE APPOINTMENTS

Appointed by: Mayor Spencer R. Schlosnagle
Effective June 19, 2023

BUILDINGS

*Edward Kelley
Robert Sines
(Any Council Available)

SAFETY

*Michael Artice
Robert Sines

STREETS & WALKS

*Robert Sines
Edward Kelley
Zachary Trautwein
(Any Council Available)

COMMUNITY PARK

*Pam Humberson
Michael Artice
Zachary Trautwein
(Any Council Available)

**ECONOMIC DEVELOPMENT/
KENDALL TRAIL & RIVER
RESOURCES**

(The Friendsville Way & Friendsville Renewable
Energy Effort, River Resources)
* Zachary Trautwein
Ed Kelley
Sheryl MacLane

**CHRISTMAS ACTIVITIES/
HOME TOURS, Etc.**

*Sheryl MacLane
Michael Artice
Pam Humberson

**CEMETERIES (Steele & Friend Cemeteries)
RECREATIONAL PARKING LOT
& STREET LIGHTS**

All Council Members

TREES & SHRUBS

*Sheryl MacLane
Pam Humberson

*Liaison to Council