

Friendsville Town Council Minutes
May 15, 2023

Attendance: Mayor Spencer Schlosnagle, and Wanda Guard, Administrative Assistant/Clerk/Treasurer. Council members: Pamela Humberson, Michael Artice, Edward Kelley, Sheryl MacLane, Robert Sines & Zachary Trautwein.

Call to Order: Council President Humberson called May 15, 2023, the general meeting of the Mayor and Town Council to order at 6:00 p.m.

Invocation/Pledge of Allegiance: All attending the meeting recited the Lord's Prayer and the Pledge of Allegiance.

Motion #1: (Councilwoman MacLane/Councilman Kelley): Accepted the May 15, 2023, agenda.

6 in favor/0 opposed/0 abstention. Motion carries.

Motion #2: (Councilwoman MacLane/Councilman Trautwein) Approval of the May 1, 2023, meeting minutes.

6 in favor/0 opposed/0 abstention. Motion carries.

To The Floor:

None

Unfinished Business:

Grants:

Program Open Space

Concession Stand ~ Terry Spear shared that the FVFD is working on the plan and will not have it built until this fall or early Spring.

Motion #3 (Councilman Kelley/Councilman Trautwein): Request to obtain drawings/plans with specs from a certified architect/draftsman for plans for the concession stand.

6 in favor/0 opposed/0 abstention. Motion carries

The Pavilion project, which is a 90/10 grant, has a deadline of 5/31/2023. Mayor Schlosnagle presented the proposal/estimate received from Sam Burk for a pavilion measuring 20' x 28'. The cost breakdown is as follows:

- Sam Burk: \$8,344.00
- Rigidply Rafters: \$12,354.30
- Labor: \$15,000.00

Total: \$35,698.30

After reviewing and comparing this estimate, which was received from American

Landscape Structures on 6/9/2022, for a smaller pavilion measuring 12' x 20' at a cost of \$14,525.00, a decision was made that Wanda will request an updated proposal from American Landscape Structures for a 12' x 20' pavilion with a shingle roof. Meanwhile, Spencer will collaborate with Sam Burk to obtain another proposal for a 12' x 20' pavilion.

Regarding the Community Development Block Grant (CDBG) for the Comprehensive Plan, the upcoming meeting is scheduled for tomorrow, May 16, 2023, at the town hall council chambers. Mayor Schlosnagle announced that they have reached the final stage of the plan and are prepared to proceed with a public hearing meeting in June at the firehall. The mayor kindly requested the attendance of all council members at the meeting.

There will be an AL/GAR Chapter dinner meeting on May 17, 2023, to be held in the Town of Luke. The event will include a meet and greet with speakers Senator McKay, Delegate Hinebaugh, and Delegate Buckel, who will provide a legislative wrap-up. Council members Michael Artice, Sheryl MacLane, and Edward Kelley, as well as Wanda Guard and Mayor Schlosnagle, will be in attendance. The group will leave the town hall building at 4:30 p.m.

Town Wide Yard Sale – May 27, 2023, Wanda will continue to share the event on Facebook.

New Business:

The council became aware of a request for tree removal and a demolition permit on behalf of Alissa Gardner. In response, Mayor Schlosnagle contacted the county and confirmed that no demolition permit is required. Furthermore, the power company is collaborating with home owners to address the tree-related issue.

Furthermore, Mayor Schlosnagle brought forth a letter from Herschel H. Allen, III, P.E. for the council's consideration. Following a thorough discussion, the council reached a decision that Mayor Schlosnagle will be responsible for composing a response letter to Mr. Allen addressing the matters outlined in his letter.

Wanda will distribute a "Friendly Reminder" through the newsletter, Facebook, and the website, aiming to emphasize to town residents the importance of avoiding the blowing of lawn clippings into the streets and drains.

In order to ensure a successful budget hearing, it is recommended to publish the budget at least 31 days prior to the end of the budget period. However, considering the current circumstances where meeting this guideline is not possible, Mayor Schlosnagle suggests holding the budget meeting on Wednesday, June 14th, at 6:00 p.m. The council agreed to this proposed date and time.

An estimate was received from Skyline Excavating & Tree Service, LLC on 5/15/2023. The estimated amount is \$2,200.00, covering the removal of a large dead maple tree

located between Maple and Chestnut Street. This includes cleanup and disposal.

Motion #4 (Councilman Trautwein/Councilman Sines) Accept & move forward with the estimate from Skyline Excavating & Tree Service LLC for \$2,200.00
6 in favor/0 opposed/0 abstention. Motion carries

Mayor's Report:

- Economic Development is developing billboards for the towns; working along with the chamber to promote the eight towns in Garrett County.
- Jennifer Uphold/Friendsville Pharmacy – Mayor Schlosnagle shared the process with GC public utilities.
- Councilman Trautwein will research & present at the upcoming meeting regarding the solar lights for in the park.
- FVFRD invoice received for Christmas dinner.
- Pam Jasper planted the flowers at the park & Honor Roll at the museum.
- Mike Llewellyn is working on the agreement for the sale of the library property.
- Solar light was purchased for the flag poles; trying one and then will order more once we know that they work well.
- Spencer is checking with Robin at Grantsville regarding lights for the basketball court.
- Truck parking along the streets

Motion#5 (Councilman Kelley/Councilman Trautwein) Draft an ordinance regarding no truck parking (wt.) in the town; work with Peggy Jamison and MML on the development of the ordinance draft.

6 in favor/0 opposed/0 abstention. Motion carries

- Marathon Gas Station regarding the damaged wall; Dollar General regarding the debris and entrance were submitted to the code enforcement officer.
- Sunshade covering was discussed for the blacktop area in front of the pavilion.
- Street sweeping – to start next week.
- Wanda will be out of the office from 5/23/2023 through 06/05/2023; will be placing a sign on the door and changing the phone message.
- The Riverside – the Vrbo rental was added to the Visit Friendsville website.

Committees Reports:

- Buildings: Nothing
- Safety: The sinkhole on the main street by Marathon gas station. SHA worked on the issue.
- Streets: Nothing
- Community Park: The bathroom lock at the softball field had to be replaced due to rusting and wearing out.
- Trees & Shrubs: Nothing
- Economic Development: Nothing

Concerns of Council Members:

None

Adjournment: The general meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Wanda M. Guard

Wanda M. Guard
Administrative Assistant, Clerk-Treasurer

Approved:

James R. Schlaraf

6/19/03