MINUTES
November 1, 2021

Attending the meeting of the Mayor and Town Council were Mayor Spencer R. Schlosnagle, Council members Pam Humberson, Sheryl MacLane, James Hook, Bob Sines, Edward Kelley and Beth Van Sheetz Clerk/Treasurer. Absent from the meeting was Councilman Jess Whittemore. In the audience was Kim Alexander and Rob Smith.

Call to Order: Council President Pam Humberson called the November 1st, 2021, general meeting of the Mayor and Town Council to order at 6:12 pm.

Invocation/Pledge of Allegiance: The Lord’s Prayer and the Pledge of Allegiance was recited by all attending the meeting.

Councilman Sines moved to accept the agenda for tonight’s meeting. Councilman Kelley seconds the motion. All in favor.

Councilwoman MacLane moved to accept the minutes for the General Meeting on October 4th, 2021. Councilman Hook seconds the motion. All in favor.

Councilwoman MacLane moved to approve the meeting minutes for the special Library Meeting on October 11th, 2021. Councilman Kelley seconds the motion. All in favor.

To The Floor
Kim Alexander and Rob Smith: Kim Alexander and Rob Smith are joining us today to inform council that there is a sound issue with the Friendsville stage, and they would like to offer suggestions as how to make utilizing that space a better experience for all. Rob and Kim have suggested area rugs on the walls and floors along with sound absorbing baffles on the ceiling and some mouse repelling ultrasonic plug ins to keep the critters out. Council agrees that there is a sound issue in the park when bands and performers are using the stage, they asked Kim and Rob to submit to the clerk in writing their requests. Council agrees to research what is needed and meet again in the Spring to discuss purchasing and installing materials.

UNFINISHED BUSINESS
Adoption of Ordinance #2021-01: A public meeting was held prior to the general meeting this evening to adopt Ordinance #2021-01. The first reading of the Ordinance was held August 16th, 2021, and the second on October 4th, 2021.
Library Building Lease Agreement: The Library Lease is completed but, there is one area that needs changed to reflect January 1st as the start of the lease. Council President Humberson moves to accept the lease as is with that one provisional change, Councilman Hook seconds the motion. All in favor.

Update on Town Hall Proposal: Council is going to move ahead with the remodeling proposal from Rounds Construction, Mayor Schlosnagle will reach out to the company to find out when remodeling will begin and an estimated completion date. Mayor Schlosnagle spoke with Potomac Edison about replacing lighting in the new Town Hall building, there are 40 lights, and the estimated cost is $1,705.19. Councilman Sines motions to approve light replacement in the building not to exceed the $1,705.19 quote. Councilman Hook seconds the motion. All in favor.

Veterans Memorial Insurance: Council instructs Clerk to contact insurance company and find out what is needed to get insurance coverage so the Veterans Memorial project can resume.

Planning Commission Member: Mayor Schlosnagle reached out to Freda Sines and asked her to sit as a member once again on the Planning Commission. Mrs. Freda Sines respectfully declined due to closing of the store and upcoming retirement. The mayor asked council if they had someone in mind we could approach. It was suggested he reach out to Jennifer Uphold, Mayor Schlosnagle said he would contact her.

Trimming of Trees Proposal: There are Seventeen trees on Maple Ave that need to be trimmed, they are overgrown and encroaching over the walkways. There is also one Blue Spruce in need of trimming. Skyline Excavating has estimated a cost of $2000.00 to complete the work. Councilman Sines motions to accept Skyline’s proposal, Councilman Kelley seconds the motion. All in favor.

NEW BUSINESS
Letter from Maryland DHCD: Mayor Schlosnagle read a letter that council had received from Cindy Stone, it was the grant agreement for the Comprehensive Plan letting the town know a grant was approved for the work.

Letter and Certificate from LGIT: Tim Ellsworth with LGIT (Local Government in Trust) sent the town a certificate of membership for the fiscal year 2021.

MAYOR’S REPORT
- Friendsville Fire Department will be doing their yearly breakfast with Santa December 4th from 8am to 11am.
- The Town of Friendsville is planning to hold their own celebration and would like to pass treats out to the community kids on December 11th starting at 6:30pm. Mayor
Schlosnagle is hoping with the help of the local Fire Department to have Santa pass the treats out from a Fire Truck. Councilwoman MacLane made a motion to have it in the center of town at the Christmas tree at the parklet, Councilman Kelley second the motion. All in favor.

- Mayor Schlosnagle passed out a flyer from the Friendsville Elementary School, the flyer was to encourage any Veteran in the area to come out to the school on Veterans Day to receive a donut and watch a pre-recorded performance by the school children.
- Lisa Paugh was served papers in regarding the Paugh property, no efforts as of yet have been made to make the property secure and clean up around the outside.
- Due to the Clerk being out of the office for health reasons there was an extension requested for the yearly audit with Jo Sheffield, the extension was approved.
- Regarding Kim Alexander and Rob Smith's proposal for sound proofing the Mayor will look into what avenues we can use to get funding to complete the project.

COMMITTEES
Tree Committee: Nothing.
Christmas: Nothing.
Buildings: Nothing.
Streets: Nothing.
Economic Development: Nothing.
Safety: Nothing.
Park: Nothing.
Trees/Shrubs: Nothing.
Concerns of Council Members: Council addressed the fact that Councilman Jess Whittemore had now missed three meetings. The charter states that any Council Member that does not show to three consecutive meetings will be removed and replaced. Council has decided since there will be an upcoming election in February to wait and list Councilman Whittemores seat at that time.

CLERK’S REPORT AND PAYABLES:
Councilwoman MacLane moved to accept the Clerk’s Report and approve the Payables for the month of April. Councilman Hook seconds the motion. All in favor.

Meeting adjourned at 8:02 p.m.

[Signature]
Approved:
Spencer Schlosnagle
MAYOR
11/15/21

[Signature]
Respectfully submitted,
Beth Van Scheetz
Clerk/Treasurer