

MINUTES

December 3, 2018

Attending the meeting were Mayor Schlosnagle, council members Pam Humberson, Julia Sines, Sheryl MacLane, Jess Whittemore, Bob Sines, Ed Kelley and Clerk/Treasurer Karen Benedict. Also attending the meeting were Pastor Mike Robinson from the Anchor Church, Terri Williams, representing Woodmen Life Chapter 45, town auditor Joanne Sheffield, Thomas Vose and Michele Liston from the Ruth Enlow Library.

Invocation/Pledge of Allegiance: Pastor Mike Robinson gave the invocation. The Pledge of Allegiance was recited by all attending the meeting.

Approval of the Agenda: Councilman Sines moved to approve the agenda for tonight's meeting. Councilwoman Sines seconds the motion. All in favor.

Approval of the Minutes: Councilwoman MacLane moved to approve the minutes of November 5, 2018. Councilman Sines seconds the motion. All in favor.

TO THE FLOOR

Terri Williams, representing Woodmen Life Chapter 45, came to present a check from their lodge. Accepting for the town was Mayor Schlosnagle. She also presented a check to Thomas Vose, Director of the Ruth Enlow Library and Librarian Michele Liston to be used for the new Friendsville Library building fund.

Thomas Vose, Director of the Ruth Enlow Library, came before council to invite them to the meet and greet Thursday in town hall from 3 to 7 p.m. This will be a meeting to let interested persons look over the prospective plans for a new library building in town and to give their ideas to the library board. Pictures will be available for persons to look at and give their input.

Rob Hammond, a design consultant for IT communications, came before council to give an overview of what he recommends for cameras in the Community Park using what cameras we have and purchasing new ones. He recommended reorienting the existing radio internet links to direct the cameras to the Head Start Building where the new video recorder will be located. He suggested adding a light on the light pole to illuminate the playground area. The cost for this is not in his proposal. His proposal includes 2-12 MP Model Hanwha cameras and 2-2 MP Hanwha cameras, a monitor, keyboard with mouse and miscellaneous equipment and brackets totaling \$11,968. He realizes this is above the budget he was given and suggests the town go out to bid to qualified installers in the area. Downgrading the cameras and video recorder will offer cost savings if the bids come in above the current funding. Mayor Schlosnagle was concerned with not being able to see front tags on vehicles going one direction and with the activity at the concession stand. After discussion, Councilman Whittemore moved to amend the scope of work to include a transmitter and extra cameras. Mr. Hammond will prepare a scope of

work to be sent out to qualified installers in the area, perform the pre-bid walk through with bidders and review the proposals once received. Councilwoman MacLane seconds the motion. All in favor.

Mrs. Joanne Sheffield, town auditor, came to give the results for the 2018 audit ending June 30, 2018. The town was given a Clean Opinion. She suggested revising our sick leave policy to read as sick/safe leave as made into law this year.

UNFINISHED BUSINESS

- Sewer drain cleanout: Councilman Kelley spoke with Dave Livengood about allowing the town to put a bollard over the sewer cleanout pipe sticking out of the ground or cutting it off at ground level. In the meantime, employee Dred Lowdermilk put a trash receptacle in front of the pipe so no body can trip over it. General consensus to do nothing at this time since the trash receptacle has been placed in front of it.
- Update on Program Open Space grant for Recreational Parking lot: Councilman Whittemore spoke with Garrett Grub of Thrasher Engineering and he will take care of the application with MDE. Councilman Whittemore spoke with Charlie Walbridge of American Whitewater about getting more donations from boaters to help with extending the parking lot to the end of the field while extending it as far as the POS grant will take it. At the present time they have over \$4,000 in donations. This will help with putting a gravel walkway to the Methodist Church.
- Mayor Schlosnagle spoke with Paul Busam of MDE who said a letter may need to be sent to persons living on Church Lane concerning the town's desire to extend the parking lot. A Public Hearing may be needed also. The County has agreed to haul away sod and haul in whatever gravel is needed.

NEW BUSINESS

- Les Halapy, Board of Appeals hearing: Les Halapy is having a Board of Appeals hearing on December 18th to build a garage and is hoping to use the town right of way for the driveway into his garage. General consensus to contact the town attorney and see what he recommends. If any right-of-way's, deeds or easements are needed it is Mr. Halapy's to pay. The town will not be responsible for these legal fees.
- Resolution 2018-2, Adopting 2018 Garrett County Hazard Mitigation Plan: Mayor Schlosnagle read the Resolution after which Councilman Kelley moves to adopt Resolution 2018-2. Councilwoman Sines seconds the motion. All in favor.
- Floodplain Management Ordinance update: Jim Tortington, Garrett County Permits and Inspections, said the county is going to update the ordinance per his recommendations on the 100-year floodplain. The elevation is currently 1 foot above ground when building a structure, it will change to 2 feet.
- Community Legacy 2019 application: The town was awarded \$10,000 to be used for a new Welcome to Friendsville sign coming into town on Route 742. Think on this for the next meeting.

- Herschel Allen email: Spencer presented an email from Herschel Allen stating the town is having too much abrasives put on Chestnut Street Extension and it is time to remove the leaf box.
- Tax differential for 2020: After discussion Councilwoman MacLane moved to send a letter to the Commissioners stating the town would like to accept the \$25,000 in the form of a tax rebate. Councilman Whittemore seconds the motion. All in favor.

COMMITTEES

Buildings: Nothing.

Streets: We can use the drain snake from the town of Oakland to clean the drain at Les Halapy's and at 944 Second Avenue for a nominal fee.

Christmas dinner: December 17th at the Community Center beginning at 6:00 p.m. A general consensus to invite Don Millard who mows the town parking lot and Rob Hammond who is preparing the proposal for our cameras in the park at no cost to the town. They may both bring a guest.

Mayor Schlosnagle asked if council would give donations to Lloyd Oester for fixing several Christmas tree ornaments; Roy Fazenbaker for using his bucket truck to fix some Christmas decorations and Dick Sines for helping Roy. After discussion Councilman Kelley moved to give Lloyd Oester \$25; Roy Fazenbaker \$25 and Dick Sines \$10 for helping with our Christmas decorations. Councilwoman Sines seconds the motion. All in favor.

Economic Development: The trees have been removed from the Kendall Trail.

Safety: Nothing.

Park: Nothing.

Trees: After discussion, Councilman Whittemore moved to replace Carol Calhoun, who had not been able to attend several meetings, with Michele Liston on the Tree Committee. Councilman Kelley seconds the motion. All in favor.

MAYOR'S REPORT

- Kevin Savage, Skyline Excavating and Tree Removal: Some limbs on Saw Mill Lane needed removed and while Skyline was in the area Mayor Schlosnagle had him remove the limbs and haul them away and at a cost of \$200. Councilman Sines moved to approve the paying of the \$200 to Skyline Excavating Tree Removal for the cutting and removal of the limbs on Saw Mill Lane. Councilwoman MacLane seconds the motion. All in favor.
- Christmas Treats for Light-up Night: As of now we have received \$550 from the area churches for Christmas treats. We usually spend around \$700. The town may have to make up the difference.
- Bike Signs: Share the road sign has been taken down on Morris Avenue and will be moved to other areas.
- Water is still running off on First Avenue and Maple Street where State Highway did the sidewalk improvements. They will take care of this. There is a place at Bob Sines' that is low. Mayor Schlosnagle will send a picture of it to State Highway for them to fix this area also.

- Lynn Patton donation: Councilwoman MacLane moved to donate \$25 to House of Hope food pantry in honor of Lynn Patton who played Santa at our Christmas celebration. Councilman Whittemore seconds the motion. All in favor.
- Frances Friend memorial donation: Councilman Sines moved to donate \$50 in memory of former Councilwoman Friend. Councilman Whittemore seconds the motion. All in favor.
- Barbara Baker, Superintendent of Schools: Mayor Schlosnagle spoke with Ms. Baker who questioned why we sent the letter to her about the closing of the schools since at this time there was no intention of doing so. Mayor Schlosnagle informed her that we were concerned for the future of the communities and schools.
- Christmas bonuses for employees: Councilwoman MacLane moved to give the employees \$25 more than they received last year on their Christmas bonuses. Councilman Whittemore seconds the motion. All in favor.
- PACE in Annapolis: Reception the evening of the January 24th and a breakfast on the 25th.

CLERK'S REPORT AND PAYABLES

Councilwoman Sines moved to accept the Clerk's Report. Councilman Sines seconds the motion. All in favor.

Councilwoman MacLane moved to approve the Payables. Councilman Whittemore seconds the motion. All in favor.

Councilwoman Sines moved to adjourn the meeting at 8:42 p.m. Councilman Whittemore seconds the motion. All in favor.

Approved by:

Respectfully submitted,

Spencer R. Schlosnagle

Karen S. Benedict
Clerk/Treasurer