

**MINUTES**  
**November 20, 2017**

Attending the meeting were Mayor Spencer R. Schlosnagle, council members Julia Sines, Pamela Humberson, Sheryl Sines, Jerry Fike, Fred Fox and Clerk/Treasurer Karen Benedict. In the audience was town auditor Jo Sheffield and Pastor Mike Saturday. Council member Bob Sines did not attend the meeting.

**Call to order/Invocation:** Council President Julia Sines called the November 21, 2017 meeting of the Mayor and Town Council to order at 6:00 p.m. Pastor Saturday from the Asher Glade Church of God gave the invocation. The Pledge of Allegiance was recited by all attending the meeting.

**Approval of the Agenda and Minutes:** Pam moved to accept the agenda. Sheryl seconds the motion. All in favor. Pam moved to approve the minutes of November 6, 2017. Sheryl seconds the motion. All in favor.

**TO THE FLOOR**

Jo Sheffield came to present to council the report of our annual audit. She stated it was submitted on time and was given a Clean Opinion. She touched on several highlights of the audit and answered questions by council. This was the final year of her contract to audit the towns records, she is willing to renew the contract for an additional 3 years for the same amount of \$3,000 per year. This will be discussed later in the meeting.

**COMMITTEES**

**Buildings:** Spencer spoke with municipality circuit rider Peggy Jamison in regards to a Maryland Historical Trust grant for the Friend Family Museum. She needs proposals based on what applies to MHT standards. It was suggested that Spencer speak with Peggy on getting metal roof estimates.

**TO THE FLOOR (continued)**

Terry Spear entered at 6:50 p.m. and turned in the keys to the stage that he had since the movie in the park event. He spoke on emergency preparedness issues and what the fire department are considering.

**COMMITTEES (continued)**

**Streets/Walks:** The employees are still picking up leaves. The hole at the post office has not been filled in.

**Economic Development:** Spencer presented a picture that Al Preston had sent to Fred of what he had proposed for the entrance to the Kendall Trail. Council agreed it was not much different than what we now have and not to change it.

The Business Association meets the first Thursday of every month at 6:00 p.m. Many business owners cannot come at that time of the day. They may change the time of their meetings to mornings.

**Christmas:** The Community Watch are again selling crosses in memory or honor of a loved one to be read at the Light-up night event on December 2<sup>nd</sup> for \$2 each. Spencer spoke on the town light-up night.

**Safety:** Nothing.

**Community Park:** The Celtic Festival building has arrived and is now set along Community Drive. Spencer has not heard back from the Corps of Engineers to see when they will be cutting down more trees in the park since they are dying.

**Trees/Shrubs:** Becky Wilson asked if the town would contact the homeowners who have the Big Trees who were entered into the Big Tree Contest to see if we can remeasure their trees again this year. Julia will get ahold of the Dennis and Rachel Diegert and Mike and Sandy Robinson.

## **UNFINISHED BUSINESS**

- New furnace in the utility building: We received proposals from Ray C. Lapp Air Conditioning, Inc. and Garrett Heating for a new furnace. BYCO came today and will forward their proposal. The proposals we received were not opened until all are received.
- PACE reception: January 25<sup>th</sup> and 26<sup>th</sup>: After discussion Pam moved to pay for Spencer's lodging and mileage for the PACE reception. (Lodging is \$106 per night at Historic Inns of Annapolis). Sheryl seconds the motion. All in favor.

## **NEW BUSINESS**

- Garrett County Commissioner letter: We received a letter from the Commissioners concerning the tax differential. After discussion Pam moved to accept the tax differential in lieu of a tax rebate. Sheryl seconds the motion. All in favor.
- Municipal Works Month: Spencer read the proclamation for Municipal Works Month. Pam moved to accept the proclamation. Sheryl seconds the motion. All in favor.
- Annual audit contract: After discussion Pam moved to renew Joanne Sheffield's contract for another 3 years at a cost of \$3,000 per year. Sheryl seconds the motion. All in favor. This is a required audit by Maryland Legislative Services each year.

## **MAYOR'S REPORT**

- Tree at 613 Water Street: Spencer spoke with Rick from the Army Corps of Engineers to see if they could look at the tree and see if it is theirs to cut down.
- Library Community Conversations meeting: November 27<sup>th</sup> at 6:00 p.m. here in Friendsville. Everyone is encouraged to attend.

- Mayor and Town Council Christmas dinner: December 18<sup>th</sup> at Community Center. (Fred entered at 7:55 p.m.)
- Christmas decorations: Lloyd Oester fixed several of our Christmas decorations. Spencer would like to send a thank you card to him.
- Town of Oakland: the town of Oakland employees came and helped put our Christmas decorations up. We need to pay for their gas when they come and take them down.

Meeting adjourned at 8:05 p.m.

Respectfully submitted,

Karen S. Benedict  
Clerk/Treasurer